

## St. Timothy Parish Council Meeting Minutes

May 2, 2018 – 7:00 p.m. / Parish Center Kitchen

PRESENT: Father Rick Bolte, Jayson Putnam, Chris Kemper, Jenny Yuskewich, Kristen Breig, Pat Tenbrink, Sheryl Murawski, Deb Thomas, Kara DeNijs

NOT PRESENT: Father Ross Kelsch, Sue Keller, Paul Westhoff

1. **Open:** Committee chair Jayson called the meeting to order at 7:01 pm.
2. **Opening Prayer:** Prayer for Guidance
3. **Approval of minutes:** Chris made a motion to accept the minutes of the April meeting as written. The motion was seconded by Pat and the minutes were accepted.
4. **School update from Principal Deb Thomas:** 170 students are registered for the fall. Still need to hire a middle school math teacher and some additional teachers' assistants. Special graduation mass for the 6 eighth graders will be held at the 10:00 mass on Friday May 18. Last day of school will be May 25, with an early dismissal at 11am.
5. **Committee Reports**
  - Adult Faith – Pat gave the report (report attached). Mary Jo asked about the recorded homilies on the website and noted they have not been updated in several months.
  - Community – will be meeting next week; has not met since January (no report). Kara attended in place of Danielle Brock.
  - Diocesan Deanery – no update
  - Education – Kristen gave the report (report attached). Kristen brought up the issue of attendance and lack of updates for the various groups under the Education Committee. Pat also mentioned that the Adult Faith Committee struggles with the same issues. Father Rick stated that these larger committees are meant to be a conduit for the smaller groups because there were complaints in the past that they had no representation to Pastoral Council. Kara suggested an overhaul of the parish website – that perhaps we could get a deal along with the school's website.
  - Finance – Sheryl gave the report (report attached)
  - Outreach – Mary Jo gave the report (report attached)
  - Worship – No minutes from the Worship Committee meeting for April. Sue emailed that the committee just reviewed Holy Week and that all other things are on track.
6. **Pastor's Report**
  - Wall of Honor is finished. Landscaping, St. Timothy sign, and lights will also be added.
  - Committees should be providing discernment updates by August
  - DPAA is currently over by \$65K – we are in early stages of project estimates
  - Staffing changes – along with filling the bookkeeper and business manager roles, the parish will also be hiring a receptionist to work 32 hours per week.
  - Father Rick stated that Potter's Ranch has asked permission to use our parking lot as a bus pick-up and drop-off location. Concerns were raised about liability for children, especially if their parents are not there to pick them up. It was determined that followup questions would need to be asked.

- If the Drees purchase of the adjacent Diocese property falls through, we could use for festival parking; we may be able to purchase the land halfway through the road.

**7. Old Business**

**8. New Business:**

- Next Council meeting – Wednesday, June 6, 2018.

9. Pat moved that the meeting be adjourned. Kristen seconded the motion and all approved.

**10. Closing Prayer:** Father Rick

Respectfully submitted, Jenny Yuskewich

## **ADULT FAITH COMMITTEE REPORT – provided by Pat TenBrink**

### **Adult Faith Formation Meeting**

April 24, 2018

Present at the Meeting: Chairperson Pat TenBrink, Theresa Collins, Deacon Dave Philbrick

Absent: Marie Salazar, Frank Williams, Fr. Ross, and Cyndi Davis

Opened with the Hail Mary and Our Father for all who are sick

### **Alpha**

Men wanted to keep meeting so they are now doing Catholicism series by Bishop Barron. The number attending is in the 20's

### **Walking with Purpose Women's Bible Study**

Will pick up in the fall with a Tuesday Morning and Evening session.

### **Committee Updates**

#### **CHRP**

Men's and Women's Retreat is on hold

#### **RCIA**

RCIA is done and the Vigil was beautiful.

#### **HOLY LEAGUE**

Meets on the 4<sup>th</sup> Monday of the month. Deacon Dave Philbrick will do this over the summer and in the fall Deacon Dave Profitt and Deacon Dave Philbrick will take turns.

#### **MARRIAGE PREP**

No Update

#### **MOPS**

No Update

#### **FAMILIA**

Done until the fall

#### **MEN'S GROUP**

Meets the 2<sup>nd</sup> and 4<sup>th</sup> Saturdays of the month.

#### **BAPTISM PREP**

Next meeting May 12, 2018

#### **REGNUM CHRISTI**

Meeting on May 9 is at St. Timothy's talk is on St. Bernadette

**Mission**

Ken Yasinski is our choice for a 2-day Mission on October 1-2. Will discuss more about this Mission in Future Meetings

**Women's Breakfast**

Date set for October 6. Looking to confirm if we can do the whole parish and have the World Apostolate of Fatima USA "Our Lady of the Blue Army".

Checking on available dates for 2019

**Advent Family Event**

November 17-2018 - 9 – 12 noon

Have decided to do Manger with Straw and a movie

**Day Retreat with Monsignor Cleves**

Checking on availability of room 3-4

**New Business**

Checking Dates for Lent of 2019 for an Event

Meeting ended with prayer by Deacon Dave

**Next Meeting: May 22, 2018 on a Tuesday at 6pm in School Steam Room**

Respectfully submitted by Patricia TenBrink

## **EDUCATION COMMITTEE REPORT – provided by Kristen Breig**

Education Commission

Meeting: Wednesday, April 25, 2018

### **PSR**

Report from Denise Lorson:

- PSR enrollment is 460
- This Saturday is our First Holy Communion – we have Masses at 11 am and 2 pm with 40 children at each.
- Registration for the 2018-2019 school year opened last weekend.
  - o We have not yet started counting, but we have gotten a lot of registrations
  - o We will no longer be offering the Monday night classes –as weeknight enrollment cannot support two nights.
  - o We will be adding a Family Faith night one Wednesday a Month
  - o We are adding a Confirmation Parent reflection night in September
  - o We are also adding a 7<sup>th</sup> grade retreat in March.
- The Week of April 29<sup>th</sup> is the last week of PSR –
- May Crowning is 6<sup>th</sup>.

Vacation Bible School is scheduled for the week of June 4<sup>th</sup>. (See you all there! J

Choir Camp is Scheduled for the week of July 9<sup>th</sup> – we will be holding this in the evening, from 6 to 8:30, and will sing at the 4:30 Mass to showcase our week.

I am seeking replacement as I no longer have children in PSR.

### **Boy Scouts**

No Report from Brian Bold

### **American Heritage Girls**

No Report from Sue Hinkle

### **Challenge Girls**

Report from Carol Lense-

At our meeting on April 20<sup>th</sup>, two of our favorite Consecrated Ladies came to visit, Ally and Jacquie, along with Fr. Louis. This always makes the meetings special.

This week our meeting is an outreach here at St. Timothy. We have invited the girls, and anyone in their family to join us as we plant the flowers that Fr. Bolte grows, to decorate the Parish Grounds through the Spring and Summer each year.

Summer Camp Retreats

- There are two wilderness camps June 4<sup>th</sup> and June 18<sup>th</sup>
- Potter's Ranch Camp is June 11<sup>th</sup>

I will no longer be involved in Challenge next year, but I will work on a replacement person. Thanks

### **Youth Group**

Report from Kelly Wathen

- Youth Lock-In (May 11<sup>th</sup>)
  - Mission Week 2018 (June 10-15 ) at The Piarist Catholic School of Hagerhill, KY in Appalachia
- Youth will be serving through light construction work, painting, general maintenance, serving meals to those in need, and working with children. Anyone 8<sup>th</sup> grade and older can attend. Cost is \$200 per person.

Contact Katy Sullivan at [ksullivan@saint-timothy.org](mailto:ksullivan@saint-timothy.org) or Paul Dierig at [pdierig@saint-timothy.org](mailto:pdierig@saint-timothy.org)

-I will continue next school year, but can't be the chairperson.

### **Cub Scouts Pack 702**

Reported from Kristen Breig-

-Crossover is scheduled for Thursday, May 3<sup>rd</sup>.

-New pack leadership will take over after this crossover.

(Cubmaster, Committee Chair, and Treasurer)

-I am seeking replacement as my scout will soon be crossing over mid-year.

Future Planning: What is the purpose of the committee? Attendance is poor. Typically two people, maybe three at most attend a meeting. We share the reports and that's it. Please advise us on how we proceed.

Respectfully Submitted by Kristen Breig

Next Education Committee Meeting:

End of the year Meeting:

Special Date, May 31<sup>st</sup> at 7:15 p.m.

Special Location: Kelly's House

## **FINANCE COUNCIL REPORT – provided by Sheryl Murawski**

Here are notes from the last Finance Council Meeting (for month of April).

We reviewed the March financials.

### **Parish**

#### Income

YTD collections continue to be above the budget, approx. \$850,000 vs. budget of \$788,800.

Fundraising is above budget for the year at approx. \$116,000.

#### Expenses

Operating expenses YTD are still below budget - \$442,638 vs. \$479,211. The continuing reason for the lower expenses is primarily due to less expense than budgeted for parking lot maintenance and timing of payment for HVAC system work (will be paid later than budgeted).

### **School**

Income: \$484,976 actual YTD vs. \$491,982 budgeted YTD (slightly below budget)

Expenses: \$606,148 actual YTD vs. \$692,351 budgeted YTD (below budget)

### **Pre-School**

Income: \$282,781 actual YTD vs. \$284,350 YTD budgeted (slightly below budget)

Expenses: \$172,219 actual YTD vs. \$167,545 YTD budgeted (over budget approx. \$4,500)

Deb Thomas reported on activity at the school and plans for upcoming school year.

Father Bolte gave an update about the ongoing planning for the ball fields and play areas around the school.

We discussed possible projects for the worship space and particularly some lighting changes in the church.

We continued the discussion about paying down part of the loan on the school early and timing of the payment.



## **OUTREACH COMMITTEE REPORT – provided by Kelli Siracuse**

Outreach Minutes

April 12th 2018

Present: Debbie Murray, Rebecca Hill, Donna Potts, Katy Sullivan, Jerry Auton, Marta Kroger, Mary Jo Rehtin, Kelli Siracuse Absent: Kris Lawler Guest: Carolyn Rennekamp

Meeting opened with a prayer

Quorum established

February minutes approved with no additions or corrections by Mary Jo Rehtin, second by Rebecca Hill

Mary Rose Mission: Averaging below 100 guests; 92 on Thursday was high for a weeknight; next day for St Tim's is Sun April 22

St Vincent de Paul: Very happy with their share of 40 cans of Lent, 20 boxes of food donated from SHDHS

Garden update: Early planting on April 13th at 3:00pm; we will need delivery help - will ask St Augustine and Gallatin County to pick up a couple times a month

Family Promise: Need dinners and people to stay for a few hours (5-7:30/8:00) on 4/29, 5/4 and 5/5

RA Jones: Finished for the year; had two people twice a week and two others sporadically

Pastoral Council: VBS is week of June 4th; Fish Fry attendance was over 1,000 every week; more extensive financial report on website and article in The Companion explaining the school finances

Mission Trip: we were bumped from TN but Katy is following up on a location in Eastern KY (Appalachia)

Garden Appreciation Dinner: Went well, Fr Ruschman was there; over 12,000 lbs of fresh produce last year

Emergency Shelter Dinner: February Grant recipient - approx 10 people served 80-90 dinners on Feb 27th, guests were very appreciative; kids volunteering also toured the facility

40 Cans for Lent: Collected over 10,000 lbs of food; distributed to City Heights and 220 boxes to Go Pantry, some given to SVDP; very good turnout of all ages on Good Fridays food packing event

Remaining Grants: The Children’s Home of NKY - guest speaker will be here on April 21 and 22 will confirm date of service project ; May - Rose Garden Mission

Discernment for Outreach and all parish committees in May; three year terms ending for Kris Lawler and Debbie Murray - encourage people to fill out the yellow forms

Parish and School events: Nominations for committees last week and this week; Thunder Fair for school is Fri April 13th 5-9pm

No meeting in May, next meeting is June 14th

2018 / 2019 Grant Schedule: July - Mentoring Plus; September - PIN Ministries; November - Welcome House; February - Hope Ministries; April - People Working Cooperatively; May - Helping Hearts

Closed meeting with prayer intentions and closing prayer

**OUTREACH (St. Vincent de Paul Society report) – provided by Mary Jo Rehtin**

**St. Vincent de Paul Society**

**St. Timothy Conference, Union, KY**

Date: 16 April 2018

Time: 7:00 p.m.

Location: St. Timothy Brodnick Hall

Attendees:	Bill Anderson	Bob Kloss	Jim Volz
	Steve Wilmhoff	Barb Nowak	Pat
	Spicuzza	Mary Ann Bu	Don
	Forman	Mike Vogt	Bill
	Saalfeld	Sue Marquart	Gerry Glenn
	Lois Anderson		

Opening prayer was led by Bill Anderson.

Bob Kloss shared our April Financial Report. He stated that we have a balance of \$4,300 in our SVDP checking account. We also have another \$2,500 in undeposited checks.

Don Forman reported that St. Henry High School gave us a very nice donation of canned goods last week. He also noted that we have plenty of ground chicken in the freezer; he requested that we make it a priority to distribute it to our neighbors. Bob Kloss added a nice supply of additional meats that is now in the big freezer in the Kitchen. Also, there are 3# logs of ground beef for larger families. Don noted that the ground chicken was free. He asked if we wanted to keep the chest freezer in the pantry. If so, we need to rotate our merchandise so older items do not get buried. Don requested that we return the SVdP blue food carrier bags as quickly as possible (4-8 are missing). Don also asked that someone cover for him on Tuesday, May 8<sup>th</sup> for a Be Concerned pick-up; Bill Anderson volunteered. Don also asked for volunteers to help stock the Food Pantry shelves. Jim suggested that we post an article in the bulletin requesting help, perhaps on a weekly, rotating commitment. Bill added a note to the Companion article just submitted asking for volunteers.

Jim shared that Brighton Center is no longer a viable financial counselling source. He suggested using CAC instead. Bob shared that Brighton Center has been forwarding calls and clients to SVdP's Call Center. Jim suggested that we keep in touch with neighbors we have visited and suggested further services via calls and/or texts as a mentoring strategy. A discussion ensued on the reasonable parameters to our mentoring obligations to our neighbors. It was generally agreed that this would depend on the Vincentian and his or her relationship with a particular neighbor and the family's willingness to work on a continuing basis.

Bill gave the District Council Meeting feedback from their most recent meeting:

A Vincentian Resource Fair was proposed and received general approval; Bob recommended a "best practices" agenda.

With regard to the "Sweet Dreams" bed program: a maximum of 170 beds have been allotted for 2018

SVdP stores will now be open on Sundays.

Summer Breeze Program: fans will be available to clients and air conditioners with a doctor's recommendation.

Housewares Vouchers will now be available for a specified amount (\$10, \$20, \$30, \$40 or \$50) in lieu of 3 items. Samples are in the Pantry

Formation of two committees: Development Committee – Jim and Mike

Vision Committee – Bill and Jim

With regard to the Sweet Dreams Program, Mike suggested contacting a mattress manufacturer in Walton who might be willing to provide SVdP with factory seconds. He agreed to pursue this bedding option.

The next meeting will be on Monday, May 7<sup>th</sup>, 2018, in Brodnick Hall.

Closing prayer was led by Bill Anderson.

Meeting closed at 8:30 p.m.

Refreshments and discussions followed the meeting.

Respectfully submitted,  
*Lois Anderson, Secretary*