

St. Timothy Parish Council Meeting Minutes
June 5, 2019 – 7:00 p.m. / School STREAM Lab

PRESENT: Father Rick Bolte, Father Ross Kelsch, Jayson Putnam, Chris Kemper, Frank Kroger, Deb Thomas, Kristen King, Sheryl Murawski, Jerry Auton, Paul Westhoff, Maureen Sheehy, Brett Wesseling

1. **Open:** Council chair Jayson Putnam called the meeting to order at 7:00 pm.
2. **Opening Prayer:** Prayer for Guidance.
3. **Approval of minutes:** The May minutes were approved.
4. **School update:**
 - Enrolling between 190 and 200
 - Inservice starts August 1, school starts August 12
 - Additional added classes a strong
5. **Committee Reports**
 - Diocesan Deanery – No meeting.
 - Education – Report attached.
 - Finance – Report attached.
 - Outreach – Report attached.
 - Worship – Report attached.
6. **Pastor's Report:**
 - Renovation Update/DPAA update: At present, we have about \$170,000 in hand and an additional \$90,000 pledged from DPAA for the renovation.
 - Playgrounds: A new playground and a new preschool playground are both moving forward.
 - Father thanked Fr. Ross for his commitment to the parish and wished him well in the future.
 - Deacon Profit is leaving the Parish to go to Holy Spirit Parish. A search for new leadership for RCIA is underway.
 - Boone Springs weekly Mass is going well, with up to 15 attending each week.
7. **New Business:**
 - The 2019-2020 parish budget was approved as presented
 - The new executive council was elected. The Chair will be Chris Kemper; Vice Chair will be Brett Wesseling; Secretary will be Frank Kroger
 - Prayer for Fr. Ross
 - Next Council meeting – Wednesday, August 7, 2019
8. **Closing Prayer**

Respectfully submitted,
Chris Kemper

EDUCATION COMMITTEE REPORT – provided by Kristen King

Meeting Date: May 20, 2019

In Attendance: Kristen King, Mike Lense, Denise Lorson, Jennifer Putnam, Jamie Powers

Absent: Kelly Wathen, Brian Bold, Kristin Bonno

Call to Order: Kristen King

Opening Prayer: A Prayer for Guidance

Monthly Committee Reports- See attached reports

- American Heritage- Jamie Powers
- Challenge- Kristin Bonno
- Pack 702- Kristen King
- PSR- Denise Lorson
- Troop 702- Brian Bold
- Venture- Mike Lense
- Youth Group- Kelly Wathen

Current Business

Youth Fest

- Youth Fest was held after all the masses the weekend of May 18th & 19th outside on the plaza. The youth organizations were represented in addition to Vacation Bible School and Choir Camp. Each organization was responsible for having a member at each mass to answer questions along with a tri-fold board with information and pictures along with any handouts. The 9:30 and 11:30 masses had more people interested in the booths, likely because more families with kids come to these masses.
- At this meeting we debriefed how well this went. For some organizations it was kind of a bust, they didn't feel like they really gained any new people who weren't already interested. PSR, VBS and Choir Camp handed out lots of handouts. We will need to see if there's a spike in enrollment.
- It was mentioned that we are doing lot of recruiting events: Ready, Set Go at the school, Open house for the school, and now Youth Fest for the parish. These organizations/activities aren't school related, but more so parish related. It was mentioned maybe reaching more kids if we line it up with PSR folder pick-up in the future. Lots

Youth Mass Planning

- There was a youth lead mass at the 11:30 mass on May 19th. Everything went well, and it was great seeing so many youths participate in the liturgy.

Volunteer Opportunity

- AHG is looking for 2 volunteers to babysit 4-5 young children of AHG leaders in the St. Tim's Preschool playroom from 5:00- 7:45- the 2nd and 4th Tuesdays of the month beginning August 27th. This will be publicized in the bulletin in early August as a service opportunity.

Representation for 2019-2020 school year:

American Heritage- Jamie Powers (until Vice- Coordinator selected)

- Challenge- Kristin Bonno (may transition)
- Pack 702- Leanne Donaldson replacing Kristen King
- PSR- Jennifer Putnam replacing Denise Lorson
- Troop 702- Brian Bold (may transition)
- Venture- Mike Lense
- Youth Group- Michelle Barth replacing Kelly Wathen

Closing Prayer

Adjournment

Next Council meeting –TBD- Must meet by August 7th - new representatives will be attending

Respectfully Submitted by Kristen King

In-coming & outgoing member contact information:

- American Heritage Girls-Jamie Powers cell: 859-814-9998
ahgcoordinator1412@gmail.com
- Troop 702- Brian Bold cell: 859-322-6601 bboldx5@gmail.com
- Pack 702
 - In-coming member- Leanne Donaldson donaldson105@yahoo.com
 - Outgoing member- Kristen King- cell: 513-382-1950 kabreig@yahoo.com
- PSR
 - In-coming member: Jennifer Putnam japutnam@fuse.net
 - Denise Lorson cell: 614-832-3515 jalorson@juno.com
- Youth Group
 - In-coming member: Michelle Barth- michellebbarth@gmail.com
 - Outgoing member: Kelly Wathen cell- 270-302-7063 thewathens@hotmail.com
- Challenge- Kristin Bonno Cell: 513-310-3487 vkbonno@yahoo.com

American Heritage Girls Report

- In the month of May our Troop had no meetings.
- We had a fundraiser at Pieology in Florence where we were able to earn 20% of sales on May 7th from 5-9 if the patron showed the flyer. We earned \$121.67.
- We participated in Youthfest and had 5 girls participate in the mass.
- We received 2 indications of interest for the entire weekend. But we had fun! We had a watermelon that we were collecting votes on how many rubber bands it would take to explode it. We used over 500 rubber bands and it never exploded!!!
- We concluded the year on May 19th with our Year End Awards Ceremony. We recognized 2 girls level up from Pathfinders to Tenderheart and earn their Fanny Crosby Award. 5 girls level up from Tenderheart to Explorer and earning their Sacajawea award. 2 girls level up from Explorer to Pioneer earning their Lewis and Clark Award. 2 level up from Pioneer to

Patriot with Harriet Tubman Award and one Patriot earned her Dolly Madison award. This award is the first step in completing the Stars and Stripes award. Abby Bold is on target to be the second recipient of Stars and Stripes Award in Troop Ky1412. We awarded 155 life skills badges. We awarded service stars to recognize over 540 hours of service. (AHG rules do not allow us to use recruitment events and fundraising as service hours).

- Family Camp is scheduled May 31-June 2. We currently have 17 families attending.
- Our leaders and board will meet over the summer to recap the year, balance the budget and prepare the budget for next year and discern roles for 2019-2020 Troop year.

Challenge Report

There's not much to report since the April update. We have been struggling with attendance at events (ex. Youth Fest) and meetings due to the girls being involved in so many other activities (ex. soccer, volleyball, swim, school field trips, choir, school plays, etc.). This is always a busy time of year.

May 3 - Challenge Outreach - May Crowning

May 28 - Challenge End of Year Party

Robin Welch is working on getting someone to serve on the Education Committee next year for Challenge. I'm guessing we won't know who that will be until August when we know who registers for Challenge.

Pack 702 Report

May 25th- 9 am- Veterans Grave Posting. This is one of our many outreach opportunities of the year. We will visit Highland Cemetery in Ft. Wright and clean grave markers, posts flags, and show respect to our servicemen/women.

June 1st- 10 am- Bike Rodeo & Safety Demo

June 28th- 5:30 pm. Union Celebrates America Parade

July 25th- 6:30 pm- Ice Cream Social and Fire Truck Hosedown

August 8th- 6:30- Raingutter Regatta

Sept. 5th- 6:30 pm- First Pack Meeting & Parent Meeting

PSR Report

ST. TIMOTHY PSR

May 2019

Carol S. Lense

PSR grades 1 – 8

Sunday Preschool and Kindergarten

Children's Liturgy of the Word

PSR Activities -

- We enrollment for 2019-2020 school year is over 200 - 7th grade at 10 am is currently closed –however I am wait listing and working to find a second catechist for this time. We have a strong collection of Catechists – however we do have some openings
- We will be offering online registration once the school year is over (Early June) – as it requires more of the data base than we can ask to have 2 years open at once. Credit card payments - FIRST TIME EVER!!!! (though not loudly advertised)
- First Holy Communion is May 4th and the May Crowning were beautiful events.
- We have gotten a nice turnout as the year ends for Children’s Liturgy of the Word and could be able to offer it at all Mass times through the School year. (no guarantees yet)
- Vacation Bible School currently have over 85 students registered, and great volunteer crew. It is going to be an awesome year. VBS is scheduled for June 10th through 14th. It runs from 6 pm to 8:15 pm Monday through Friday – with Friday being Mass and then Family fun night in Brodnick Hall. Our Theme this year is ROAR – Life is Wild – God is Good!
- Choir Camp registrations go out in this weekend’s bulletin – it is scheduled for July 15th through 19th. Our Theme is Our God is an Awesome God. This program also runs in the evening, 6 pm to 8:30 Monday through Friday, with the conclusion being 4:30 Mass on Saturday the 20th.

Venture Report

- Participated in a Food Drive at Good Shepherd.
- Jun 21-24- Mammoth Cave Trip- Hiking & Camping

Summer Calendar

- May 19 6pm-8pm - youth group in Brodnick Hall
- May 26 NO youth group, Memorial Weekend
- June 1 7pm-10pm Sports and Adoration night at Covington Catholic with St. Pius youth
- June 2 1pm Cross the Bridge for Life Festival Park, Newport - NO evening youth group
- June 9 6pm-8pm Youth Group
- June 10-14 6pm-8:15pm Vacation bible school
- June 16 NO youth group, Father’s Day
- June 17- 21 Mission Trip, email ksullivan@saint-timothy.org to join us!
- June 23 3pm-5pm Helping Hearts festival at DCCH email ksullivan@saint-timothy.org
- June 30 NO youth group
- July 7 NO youth group, 4th of July weekend
- July 14 NO youth group
- July 15- 19 6pm-8:15pm Choir Camp
- July 21 7pm-10pm Youth Group- night games
- July 28 3:30pm-7pm Mary Rose Mission volunteering - NO evening youth group
- August 4 6pm-8pm Youth Group - Adoration

FINANCE COUNCIL REPORT – provided by Sheryl Murawski

Meeting Date: May 15, 2019

We reviewed and approved the financial statements for March and April 2019.

The majority of the meeting was spent reviewing and discussing the proposed budget. Some corrections and changes were needed. Members agreed to review the revised budget and approve via e-mail the following week.

Father Bolte and Father Ross gave an update on the DPAA campaign. They were waiting for numbers to come in from the Diocese.

We had a brief update on other projects such as resurfacing of parking lot and moving dirt at the school for the ball field.

March-April 2019 Budget Report

YTD Actual	YTD Budget	variance	
\$ 807,459	\$ 806,000	\$ 1,459	
149,825	93,250	56,575	Oktoberfest, Dinner Dance, Fish Fry
508,343	396,044	(112,300)	New roof, door repairs, staff bonuses
\$ 714,079	\$ 722,310	\$ (8,231)	
759,945	840,457	80,512	Timing of Diocesan assessment payments and property insurance
\$ 292,233	\$ 298,850	\$ (6,617)	
163,722	193,947	30,226	Partly due to error in budget, lower expenses in general
YTD Actual	YTD Budget	variance	
\$ 918,458	\$ 918,500	\$ (42)	
170,554	99,250	71,304	Oktoberfest, Dinner Dance, Fish Fry
552,748	435,156	(117,592)	New roof, door repairs, staff bonuses
\$ 753,474	\$ 797,105	\$ (43,630)	
871,097	940,663	69,566	Timing of Diocesan assessment payments and property insurance

\$ 325,836	\$ 336,400	\$ (10,564)	
190,917	217,835	26,918	Partly due to error in budget, lower expenses in general

OUTREACH COMMITTEE REPORT – provided by Jerry Auton

No May meeting.

WORSHIP COMMITTEE REPORT – provided by Maureen Sheehy

May 8, 2019

Attendees: Miriam Burkart, Maureen Sheehy, Father Kelsch

Meeting Began: 7:00 pm

Opening Prayer

Minutes April minutes approved

Committee Reports:

Parish Council:

- Met DPAA goal
- Fish Fry \$40,000 vs. 2018 \$20,00
- Jen Skudlarek is new Youth Director
- Paul Dierig is new Facility Manager
- Discernment is May 19
- Variance between the school and the new neighborhood approved. Buffer now 20 feet instead of 80 feet.
- May 11th Fr Ross throw our first pitch at Florence Freedom
- May 18-19 is Youthfest. The Kids will help at the 11:30 Mass
- The Adult Faith Formation is now under Worship Committee. Be responsible for assisting and facilitating events planned by the parish.
- Father Bolte said only need three to six people on the Worship Committee

Bereavement - no new funerals since last meeting

Art & Environment - everything went during Holy Week and Easter

Music - no report

Old Business:

- Father Kelsch suggested we purchase decorative palms next year and possibly more palms

- 11 moms agreed to help wash the albs and Father Kelsch is looking at purchasing new albs
- Miriam will create a sheet on “how to”:
 - turning on of lights during reading at Easter Vigil
 - clean pews, stations and statues
 - clean Baptismal
 - clean the containers of oil
 - Corporal and Purificators used during Mass

New Business:

Create and update list of responsibilities of the Worship Committee

Closing Prayer: 7:18 pm

Next meeting: June 12, 2019 7:00 pm in Parish Center Lunch Room

General Responsibilities of the Worship Committee

1. Art & Environment, Bereavement, Music
2. Be aware of what is going on with Parish Council
3. Washing of the special towels used during Mass (Peg Scally now)
 - a. hand towels
 - b. Corporal (the square white cloth the chalice and paten are placed)
 - c. Purificators (the cloth used to wipe during Communion)
4. Cleaning of pews twice a year - - before Easter Vigil and Thanksgiving
use Murphy Oil
5. Dust Stations of the Cross and statues once a month. (3rd Wednesday)
6. Chapel: keep clean and straighten.
7. Dressing Sacristy:
 - a. keep clean and straighten
 - b. Washing of the Albs
 - c. Dry Cleaning of Vestments
8. Adult Faith Formation. Responsible for assisting and facilitating events planned by the parish. eg. special events in Advent and Lent
9. Holy Week and all that involves getting everything ready and being in place
10. Advent and Christmas and all that involves getting everything ready and being in place