

# Saint Timothy Pastoral Council Meeting Minutes

February 3, 2021 – via Email

*Members:*

**Father Rick Bolte, Father Britton Hennessey**

**Pastoral Council:** Chris Kemper (Chair), Brett Wesseling (Vice Chair), Frank Kroger (Secretary)

**Diocesan Deanery:** Paul Westhoff

**Education:** Jennifer Putnam

**Finance:** Sheryl Wood

**Outreach:** Carolyn Rennekamp

**Worship:** Brigid Burdette

**School:** Deb Geers (aka Deb Thomas or Debra Geers)

**Community:** Brynne Wesselman

**Absent**

**Note: No meeting was held due to Confirmation conflict. All notes were shared via email and all were assumed to be 'present' for the meeting.**

**Call to Order:** NA

**Open:** NA

**Opening Prayer:** NA

Prayer Intentions: NA

**Approval of minutes:** Motion: Putnam Second: Wood (*secured via email*)

**Finance:** (note: computer issues kept from including the provided data/updates for January; Feb is included below)

- a. Approval was given to have the fish fry with drive through service only.
- b. Additional information and architect's drawings are being completed for the Diocese. Things are continuing to move forward with various finishes and options being considered right now.
- c. Note: Father Bolte's message in the January 31, 2021 bulletin provided information about how Saint Timothy is doing financially. He mentioned that collections have declined \$30,000 compared to last year.
- d. The budget for this fiscal year was prepared in the midst of the start of the pandemic and therefore collections were budgeted to be lower for the year.

**Committee Reports:**

**School:**

- a. The school enrollment for next year is going well at this time.
- b. We had an Open House on the 23rs and our enrollment is up.
- c. Tuition will be set for next year during the month of February.
- d. Also, a majority of our teaching staff received their first round of vaccinations yesterday!

**Deanery:** (focus by Office)

- a. Archives: the objective is to examine cost to convert microfiche transcripts of Our Lady of the Highlands school to digital format such as DVD, and proceed with conversion if the price is reasonable. Objective to be completed by June 2022.
- b. Buildings and Property Office: objectives are to launch a feasible consistent condition assessment platform for all diocesan institutions. This has been an ongoing objective since 2013-2014. Objective to be completed by June 2022.
- c. Catechesis and Evangelization offices: To review and update the Diocesan certification, maintenance and adult faith formation program and prepare the catalogue for formal printing.

**Education:**

- a. Confirmation is this week!!! Wednesday and Thursday – 7 pm at the Cathedral

- b. The 7th grade retreat has been re-scheduled as a virtual/hybrid event in March. Like the Confirmation retreat, the students will have a program to complete with some video links and some parental involvement. The 7th grade retreat is not mandatory, however it is based on the Lion King, and I believe we will get a decent response.
- c. Registration for the 2021-2022 school year will open in March.
- d. The First Holy Communion Retreat (Jesus Retreat) – will be virtual, similar to the First Reconciliation retreat – with parental support and crafts sent out prior.
- e. The RCIC/RCIA groups are preparing for the Rite of Election (Sending Forth) on February 21st - 9:30 am Mass and at the Cathedral at 2 pm.
- f. Cub Scouts are still doing virtual meetings and have an upcoming virtual Pinewood Derby on Saturday the 13 and Scout Sunday on the 14th
- g. Challenge Girls: last outreach was in November. We supported Go Pantry. The girls each did a personal collection of canned goods and perishable items and we were able to fill up two large foods bins at their warehouse. With Covid numbers being up, this was the last time we were together or outreach.

### **Community:**

- a. Excited for Drive-Thru Only Fish Fry to begin on 2/19 running from 4:30 PM - 8 PM. All volunteers will be social distancing and wearing masks. Still working through final set up and number of volunteers needed.
- b. Working on some additional fundraisers to include silent auction baskets with the school.

### **Outreach:**

- a. Mary Rose Garden: serving 90-150 people with the cold weather; still outside, leftovers are going to Welcome House
- b. St Vincent de Paul: taking calls and planning for 40 Cans for Lent
- c. Family Promise: joined with Welcome House, no family currently, using gift cards for meals since staying in a hotel
- d. St Elizabeth: on hold due to COVID
- e. Youth Group: meeting virtually
- f. Christmas Drive: was great, very smooth - lots of cash disbursements came in: \$1,000 to SVdP, \$200 to Mary Rose Mission, \$500 to Gallatin County, \$500 to the local family after their house fire. 12 families in Gallatin County and clothes and toys to City Heights
- g. 40 Cans for Lent: start Ash Wednesday, Feb 17th, may do drive thru again
- h. Discernment for Committees: will happen this year but not sure when
- i. Mission Trip: will do something within the parish, approved by motion and unanimous approval

### **Worship:**

- a. No report for the Worship Committee

### **“Pastor’s” Report:**

- a. Renovation We are still waiting on architectural drawing to submit the plans for approval from the diocese. Should have them soon.
- b. Gym Still looking into this as a possibility. Nothing definite but talking with possible donors and getting some preliminary drawings and cost estimates.
- c. \$ Financial update was printed in the bulletin. Have not heard any reaction.

### **New Business:**

- a.

### **Old Business:**

- a. LOVE THOSE SIGNS, but where is the rectory?

### **Closing Prayer: NA**

**“Hi Paul – you MET! - Chris Kemper**

**Note: Meeting notes included here may or may not be approved by the respective Committee. Please consider them directional and contact any appropriate committee member to confirm as needed.**

## **Outreach Minutes**

January 14, 2021

Present: Debbie Murray, Mary Jo Rechten, Kate Schmitt, Carolyn Rennekamp, Susan Retting, Rosalie Hentz, Pat Seuberling, Kelli Siracuse Absent: Jerry Auton, Zachariah Barth, Torrie Kremer

Meeting opened with prayer

Established quorum and approved minutes by acclamation

Mary Rose Garden: serving 90-150 people with the cold weather; still outside, leftovers are going to Welcome House

St Vincent de Paul: taking calls and planning for 40 Cans for Lent

Family Promise: joined with Welcome House, no family currently, using gift cards for meals since staying in a hotel

St Elizabeth: on hold due to COVID; still deciding on the Cardiovascular van, will call to see if they want to do it

Pastoral Council: nothing new to report; signage looks good; Confirmation is being moved to the Cathedral first part of February

Youth Group: meeting virtually

Christmas Drive: was great, very smooth - lots of cash disbursements came in: \$1,000 to SVdP, \$200 to Mary Rose Mission, \$500 to Gallatin County, \$500 to the local family after their house fire. 12 families in Gallatin County and clothes and toys to City Heights; as always, the generosity of parishioners was wonderful

NKY Hunger Relief: will be at Mass 2/20 and 2/21 - service project is supposed to be a food packing event so we'll either have to change it or push it back

Grant Applications: can go ahead with these; will send out at the end of February, will meet to discern in April and will meet to select in May

40 Cans for Lent: start Ash Wednesday, Feb 17th, may do drive thru again

Discernment for Committees: will happen this year but not sure when

Mission Trip: will do something within the parish, approved by motion and unanimous approval

Yard Sale: need to know by June if we will participate; will discuss at a later date, maybe do another fundraiser for Ed Colina, have a jewelry sale and maybe Ed come to speak; will see how it is going with the COVID vaccine

Next Meeting: Feb 11

Closed with prayer intentions

## Finance Council

### January 20, 2021

- a. Approval of the October and December meeting minutes was deferred to next month's meeting. December 2020 financial statements were approved. A summary is included below.
- b. Deb Geers gave an update on the school and preschool.
- c. Father Bolte gave a parish update.
- d. Approval was given to have the fish fry with drive through service only.
- e. Additional information and architect's drawings are being completed for the Diocese. Things are continuing to move forward with various finishes and options being considered right now.
- f. Note: Father Bolte's message in the January 31, 2021 bulletin provided information about how Saint Timothy is doing financially. He mentioned that collections have declined \$30,000 compared to last year. The information presented above is compared to the budget; the budget for this fiscal year was prepared in the midst of the start of the pandemic and therefore collections were budgeted to be lower for the year.

### February 24, 2021

- a. Minutes of the October 2020, December 2020 and January 2021 meetings were approved.
- b. January 2021 financial statements were discussed and approved. A summary is included below.
- c. Deb Geers gave an update on the school and preschool, including current registration numbers for next school year.
- d. Father Bolte discussed the need to build the gymnasium for the school. Based on enrollment for next school year, by the following school year additional classroom space will be required.
- e. Renovations in the church – All information and plans requested by the Diocese are ready and currently trying to get meeting scheduled with the Diocese. The plan is still to begin the work after Easter.

#### Jul 2020 - Jan 2021

	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>variance</u>	
<b>Parish</b>				
Income				
Contributions	\$ 621,323	\$ 616,788	\$ 4,535	
Fundraising	76,296	106,283	(29,988)	reduced Oktoberfest revenue
Operating Expenses	459,612	567,226	(107,613)	cost controlling throughout the year
<b>School</b>				
Income	\$ 1,009,794	\$ 750,617	\$ 259,178	higher enrollment than budgeted for school year; additionally, timing difference for some students who paid in full at start of year
Expenses	1,002,322	941,820	60,502	expenditures for additional textbooks, technology, furniture, and cleaning/safety
<b>Pre-School</b>				
Income	\$ 171,135	\$ 227,195	\$ (56,060)	pre-school started later than anticipated
Expenses	84,460	97,591	(13,130)	

## **Education Committee Notes**

### **PSR Report**

Confirmation is this week!!! Wednesday and Thursday – 7 pm at the Cathedral

- The 7<sup>th</sup> grade retreat has been re- scheduled as a virtual/hybrid event in March. Like the Confirmation retreat, the students will have a program to complete with some video links and some parental involvement. The 7<sup>th</sup> grade retreat is not mandatory, however it is based on the Lion King, and I believe we will get a decent response.
- Registration for the 2021-2022 school year will open in March.
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- The RCIC/RCIA groups are preparing for the Rite of Election (Sending Forth) on February 21<sup>st</sup> - 9:30 am Mass and at the Cathedral at 2 pm.

### **Cub Scouts**

Cub scouts are still doing virtual meetings and have an upcoming virtual Pinewood Derby on **Saturday** the 13 and Scout **Sunday** on the 14th

### **Challenge Girls**

Our last outreach was in November. We supported Go Pantry

The girls each did a personal collection of canned goods and perishable items and we were able to fill up two large foods bins at their warehouse.

With Covid numbers being up, this was the last time we were together or outreach.

Education Committee Members:

- -American Heritage Girls- Courtney Towner or Jamie Powers ahgcoordinator1412@gmail.com
- -Challenge- Myra Costello myra4158@gmail.com
- -Pack 702- Leanne Donaldson donaldson105@yahoo.com
- -PSR- Jennifer Putnam jputnam@fuse.net
- -Troop 702- Courtney Towner courtneym38@yahoo.com
- -Venture Crew- Mike Lense mlense2@msn.com
- -Youth Group- Michelle Barth michellebbarth@gmail.com