

## St. Timothy Parish Council Meeting Minutes

December 6, 2017 – 7:00 p.m. / Parish Center Room 3/4

PRESENT: Father Rick Bolte, Father Ross Kelsch, Chris Kemper, Jenny Yuskewich, Kristen Breig, Debbie Murray, Pat Tenbrink, Danielle Brock, Paul Westhoff, Sue Keller, Sheryl Murawski, Debbie Murray

NOT PRESENT: Jayson Putnam, Deb Thomas

1. **Open:** Committee vice chair Chris Kemper called the meeting to order
2. **Opening Prayer:** Prayer for Guidance
3. **Approval of minutes:** Sue made a motion to accept the minutes of the October meeting. The motion was seconded by Pat and the minutes were accepted as written.
4. **Committee Reports**
  - Adult Faith – Pat gave the report (report attached)
  - Community – Danielle gave the report (report attached)
  - Diocesan Deanery – Paul noted the next meeting will be February 1. One of the documents the deanery produced is the Pastoral Council Guidelines, which we will review.
  - Education – Kristen gave the report (report attached)
  - Finance – New representative Sheryl Murawski gave the update. Expenses are in line. There is a \$30K variance between actual and budget due to timing of HVAC replacement. The council would like to see what the bottom line is where the parish is concerned. School looks good due to money coming in upfront. Fr. Bolte suggested maintaining a \$100K margin for emergencies.
  - Outreach – Debbie Murray attended as a substitute for Mary Jo and gave the report (report attached).
  - Worship – Sue gave the report (report attached)
5. **Pastor's Report**
  - Wall of Honor – very close to being complete.
  - HVAC update – HVAC system in Parish Center went out – new unit purchased for \$15K
  - Parking lot update – Company apologized for progress. Communication issues have been a problem, which they have indicated will benefit us on the price.
  - Ball field update – Ben Terlau to move dirt. Retention pond would need to be moved. May be approved by February and have everything in place.
6. **School update from Fr. Bolte:** Fall fling fundraiser raised \$35K. Fundraiser / Raffle for Mercedes is now open. For 2018/19 school year, there will be 2 kindergarten classes. Still pursuing gym funding – meeting with St. Elizabeth. Cost for gym is \$2.4M.
7. **Old Business**
  - Mass counts from October – 60/70 more per weekend
8. **New Business:**
  - During January individual committee meetings, progress reports should be provided on each committee's bullet points within their Strategic Plan. These updates will be presented at the February Pastoral Council meeting.
9. Sue moved that the meeting be adjourned. Pat seconded the motion.
10. **Closing Prayer:** Father Rick

Respectfully submitted, Jenny Yuskewich

## **ADULT FAITH COMMITTEE REPORT – provided by Pat TenBrink**

### **Adult Faith Formation Meeting**

November 14, 2017

Present at the Meeting: Deacon Dave Philbrick Frank Williams, Chairperson Pat TenBrink, Cyndi Davis, Theresa Collins

Absent: Fr. Ross and Marie Salazar

Meeting opened with a Song from Frank

### **Day Retreat with Monsignor Cleves**

All were pleased with the turn out. We had 32 people attend.

Several comments on the event.

We took in \$247.00. Food cost \$427.37 Speaker \$250.00

On the survey several people wanted to bring him back. We are checking into a talk on Mary in April 2018.

### **Advent Wreath Making**

Will be on November 18 in the Parish Center room 3&4 from 9am to 11:30am

Had 23 people sign up in gather space. Will buy more ribbon and set up Friday Night.

All wreaths will be blessed before leaving.

Movie: What is Christmas About.

Fr. Ross will bless the wreaths.

### **Committee Updates**

#### **CHRP**

Men's and Women's Retreat is on hold

#### **RCIA**

Meet in the Parish Center from 9:30 to 11:00 on Sunday Mornings.

#### **HOLY LEAGUE**

Meets on the 4<sup>th</sup> Monday of the month.

September had 12-15 men and boys

#### **MARRIAGE PREP**

No Update

#### **KNIGHTS OF COLUMBUS**

No Update

## **MOPS**

No Update

## **FAMILIA**

Going to bring speaker in to talk on. "Temperament God Gave You" sometime in January 2018

Next Meeting -

## **MEN'S GROUP**

Meets the 2<sup>nd</sup> and 4<sup>th</sup> Saturdays of the month.

## **BAPTISM PREP**

January 8 meeting

## **REGNUM CHRISTI**

Next Meeting St. Thomas Purchase Gifts of Glory – Confirmation and First communion

## **Ladies Bible Study**

### **Walking with a Purpose**

Looking at a start of February 13 through March 30 on Tuesday Morning. Looking into some night classes also.

### **Movie night on**

The 13<sup>th</sup> Day was played on October 25, 2017. 24 people attended. 8 survey filled out. All said yes to do this again. How they found out. 3 at Mass 1 Companion 6 Email 2 Bulletin 1 Facebook. Six people said they attended a movie before.

Restless Heart about St Augustine will be played on November 15, 2017 at 7pm in Rooms 3&4 in the Parish Center. Length of Movie is 2 ¼ hours.

Both Movie came from Formed

### **Mission**

Ken Yasinski looks like our choice for a 2-day Mission on October 8-9 2018. Getting with Fr. Bolte to see if he is approved. Then send off the paperwork for the Dioceses approval. Emailing Ken to check the dates.

### **Women's Breakfast**

We have 2 Women's Breakfast Planned

January 20, 2018 Theme "Just Breathe" Finding God in our busy lives.

Doors open at 8:30 breakfast at 9am and talk will start at 9:45. Done by 11am

March 10, 2018 – Mary's Way of the Cross with Adoration and Reconciliation

If this is well attended we will try for the fall of 2018 with a speaker on Human Trafficking.

**New Business**

**Advent Bible Study**

3-night Bible Study from Formed called Anima

Each night a 12-minute video then discussion.

Will take place Wednesday November 29 - Tuesday December 5 - Wednesday December 16

Meeting ended with a prayer from Deacon Dave

**Next Meeting: January 23, 2018 on a Tuesday at 6pm in Room 5**

Respectfully submitted by Patricia TenBrink

## **COMMUNITY COMMITTEE REPORT – provided by Danielle Brock**

Our last meeting was held on November 15, 2017. Members present were Kara de Nijs, Danielle Brock, Colleen Heggee, Martha Schorch, Greg Egbers, and Mark Sippel with The Knights of Columbus. We discussed future events as well as current events.

- Mark Sippel – Knights of Columbus update
  - o The donut program is almost ready to kick off. Equipment is in place at the school. “Little Timmies” will be available one Sunday a month at all masses.
  - o It will take approximately 1 year to pay off the machine then groups can use it to sell donuts for profit.
  - o 1248 dozen donuts were sold at Oktoberfest
  - o The Pig Roast was a success
  - o Knights of Columbus raised \$4900 for winter coats and more than 5000 lbs of food
- Update on our committee goals
  - o Financial & Margin Analysis –
    - § Looking at ways to enhance the fish fry with different sides or meals. Possibly Saratoga chips, fish taco bar. Raffles. Again looking at iPad ordering system to better control the volume of food cooked specifically at the end of the night and keeping inventory.
    - § Homemade muffins were used at Breakfast with Santa for a huge cost savings!
    - § Kara and Colleen will meet with other parish committees to share ideas about Oktoberfest
    - § Dinner dance
      - Alcohol Policy CHANGING! No outside alcohol or coolers of alcohol will be allowed in. This violates the parish alcohol license.
      - Increase cost, remove early bird deadline
      - Donna Wilmhoff will be catering
      - Need new ideas for donations/silent & live auction items
    - § Brodnick Hall Rental Agreements
      - Currently updating alcohol policy and rental agreement
- Goal # 2 – Sponsor/donation database – The goal is to tie this in to the church software
- Goal # 3 – Utilize social media more – Kara is starting a Twitter with Father Ross.
- Goal # 4 – Be more innovative –
  - o Men’s group chicken dinner January 13, 2018

- o On-line digital calendar

- Our next committee meeting will be December 13, 2017 at 6:00pm

Thank you!

Danielle Brock

## **EDUCATION COMMITTEE REPORT – provided by Kristen Breig**

### **Education Commission Minutes**

**Wednesday, November 29, 2017**

#### **PSR**

Report from Denise Lorson

- PSR enrollment is 460
  
- The Confirmation Sponsor was November 20<sup>th</sup>, a well-attended and faith filled night. We rotate our Confirmandi and their Sponsor through three different stations that provide insight from others on their own faith journey. Each station provides reflection time for the pair.
  
- December 2<sup>nd</sup> and 3<sup>rd</sup> is the Christmas Giving Fair. The Confirmation Students will be Brodnick Hall after all Mass times, to share information with our Parish Family about the Outreach Agency they visited in October. We offer an alternative to Gift Purchasing at the giving fair, and families can donate money to the agencies, providing a card and information about what great things the agency will do with that money.
  
- November was Youth Greeter Month for Mass, and we had a pretty good turn-out. Many youths who had never had the chance were able to greet, and it is always a great time.
  
- The “I Am Special” reconciliation retreat was Sunday November 12<sup>th</sup>, another great turnout, and a special time for those students preparing to make their first reconciliation – which is scheduled for Tuesday December 5<sup>th</sup>.
  
- The last PSR class for this year is the week of December 10<sup>th</sup>. The classes have a party (donuts for Sunday AM and Pizza for Monday and Wednesday nights). We will again be making our plank Christmas Trees, look for them on the Parish Grounds in the Christmas Season.
  
- The Confirmation students retreat is January 6<sup>th</sup>, and Confirmation is January 15<sup>th</sup>.

PSR Activities -

– online sign ups are now available

#### **Boy Scouts**

Report from Brian Bold

- Since last meeting, the Boy Scouts have
  - o supported Thanksgiving food drive by collecting and sorting can good collections
  - o supported K of C coat drive by collecting coat donations
  - o supported set up of the Live Nativity
  - o participated in Fall Camporee at Idlewild Park where we camped for 2 days in 30degree weather and conducted public service activities such as clear brush from the

park, retired American flags, and collected food donations

· Near future activities include

- o Dec 2 – 5-mile hiking trip at Middle Creek Park in Burlington
- o Dec 4 - 2019 annual activity planning
- o Dec 8 - Troop Committee mtg to finalize 2019 schedule, budget, etc
- o Dec 9-24 - staff Live Nativity
- o Dec 11 - Troop 702 Christmas party / food collection
- o Dec 31 - 2019 annual rechartering process

· Other: Recently the Boy Scouts of America (BSA) announced a change in membership policy. Beginning in the fall of 2018, girls will be able to participate in all Scouting - Cub Scouts, Boy Scouts, Venturing, etc. Many details of the program change are not yet defined by BSA, but initial discussions at the local level (St Timothy Parish, Pack 702, Troop 702) have begun. I will share more details as they become available.

**American Heritage Girls** – No Report from Sue Hinkle

**Challenge Girls** – Report from Carol Lense

Current Outreach -

Friday December 15<sup>th</sup> is the girls Christmas Party – They will be doing an outreach for the Consecrated ladies as our December outreach.

Veronica Pugh was nominated to go on the Summer Mission trip with the Consecrated this year. A great opportunity. Mary Kate Sullivan went last summer, and highly recommended it.

Retreats-

The 6<sup>th</sup> grade girls have an outreach at the Holy Spirit Center on December 8<sup>th</sup> – 10<sup>th</sup> .

Meetings

Our meetings this Friday is a learning Mass with Fr. Ross.



## **Youth Group**

Report from Kelly Wathen

- o 10/16-Agency Day Confirmation
- o 10/23-Parent Confirmation Night where Brianna Hogemeyer and Ben Starns spoke about their Faith and High School.
- o 11/20- Sponsor night and the Youth had 5 speakers about their Faith and Youth Group
- o 12/4- Giving Fair

## **Cub Scouts Pack 702**

Report from Kristen Breig

- We currently have 88 scouts registered. This is about the same number as the last 2 years. We held recruitment events at Mann and St Timothy this year.
- Vanessa Moorman is working on charter to submit. Our leaders have had to complete more training than usual this year. We have finally recruited our new key leaders for the pack. We still need to find some more people to help. Nathan Rettig, Cubmaster; Robin Pruitt Committee Chair; and Brad Page Treasurer
- We are still in planning process to decide if we will invite girls to join the pack in the future. The pack leadership will ultimately not make the decision. Our charter rep Rick Hayden and Father Rick will make final decision. We see many pros and cons either way. We are not sure how it would affect the size of the unit. We may increase in size due to having girls but we could lose some people who have strong feelings about it.
- We provided service to the church this fall at Oktoberfest and with the Thanksgiving Collection. We may have some cub scouts help with Nativity. Our next scheduled event will be the back to school drive in July. Although we have Lions (kindergarten) who were going to rake leaves at church for a requirement.
- We have several scouts working to earn their religious emblem for the upcoming Scout Sunday in January. This is a book they do at home with their parent to bring their faith into their scouting adventure.

## **Conquest**

Report from Jenny Yuskewich

- We are taking a break in the meetings due to low numbers and will be focusing on recruiting efforts and will regroup in January.

Education Commission for 2017-2018 School Year Representation

- PSR- Denise Lorson
- Cub Scouts- Kristen Breig
- Troop 702- Brian Bold

- Challenge Girls- Carol Lense
- American Heritage Girls- Sue Hinkle
- Youth Group- Kelly Wathen
- Conquest- Jenny Yuskewich

Respectfully Submitted by Kristen Breig  
Next Education Commission Meeting: TBD

## **OUTREACH COMMITTEE REPORT – provided by Kelli Siracuse**

### **Outreach Minutes**

November 9, 2017

Present: Debbie Murray, Katy Sullivan, Marta Kroger, Mary Jo Rehtin, Jerry Auton, Rebecca Hill, Kelli Siracuse Absent: Kris Lawler, Donna Potts

Meeting was opened with a prayer

Quorum was established

October minutes approved with no additions or corrections by Rebecca Hill, Mary Jo seconded

Mary Rose Mission: Dinner 4-5:30, MRM guests are in need of sleeping bags - Katy will contact Boy Scouts, serving 97 meals/night

St Vincent de Paul: Thanksgiving drive was successful, enough money raised for turkeys for 25-30 families

Garden: Finished for this year but served the needs of many

Family Promise: St Tim's weekend 11/17-11/18 Sara Gillum and Greg Gillum may coordinate with Katy

RA Jones: Up and running with 3 consistent tutors, 1 intermittent and 1 pending background check

Parish Council: Oktoberfest \$69,000, striving to strike balance with school and church fundraising

Wall of honor: Almost completed

Nov. Grant - Diocesan Children's Home: Speaker will be here Nov 11-12 weekend, Tues Dec 5 is the outreach project of decorating for Christmas, pizza and watching the kids perform their show, grant money will go towards replacing flooring in apartments, will return in January to take decorations down

Thanksgiving Food Drive and Donations: Collected 3600 pounds of food that was distributed to SVDP, City Heights, St. Bernards and Gallatin County

Knights of Columbus Coat Drive: 250 coats donated and \$4400 collected for coats

Future Youth Rep: Still looking, will have one by January

Christmas Giving Tree and Online Giving: Marta and two others are organizing, weekend before Thanksgiving the tags will be on the tree and Amazon lists will be available, can also purchase gift cards for Kroger, Walmart and Amazon. Gifts to be returned weekend of Dec 2-3

Goal setting: using Facebook for updates and tracking email

Mission Trip 2018: No update until January

Ed Colina Foundation: Decided to use funds on the school in Ben's area and they are very excited

Grant Applications: Katy will send out information for the applications after the first of the year, info will be on the website, Messenger, Union Recorder, and email previous recipients, grant discernment and selection meeting will be March 8

Christmas Giving Fair - weekend of Dec 2-3

Next meeting: January 11, 2018

Meeting closed with a prayer

## **WORSHIP COMMITTEE REPORT – provided by Sue Keller**

### **Worship Committee Minutes**

**Wednesday, November 8, 2017**

**Attendees:** Miriam Burkart, Loretta Macaluso, Fr. Ross Kelsch, Sue Keller, Laraine Leardon, Christine Jones, Theresa Collins, Brigid Burdette, Andrew Mason, Brynne Wesselman

**Absent:** Fr. Rick Bolte, Sue Brueggen

**Meeting Began:** 7:00 PM

### **Opening Prayer**

**Minutes:** September minutes approved.

### **Committee Reports:**

1. Parish Council – Report given by Sue Keller on Executive Committee Parish Council.
2. Art & Environment – Report given by Christine Jones. Discussed flowers around tabernacle.
3. Bereavement – one funeral on 11/2. All Saints Day on 11/1 went well.
4. Music – Report given by Andrew Mason. Fr. Ross and Andrew worked on sound system. iPads will be used by Andrew to control sound system. Gearing up for Christmas.

### **Old Business:**

1. Name tag Sunday update – still lacking volunteers. Running out of nametags. Talk with Pete Freeman to ensure that everything is covered and Worship Committee assists as needed.
2. Marian Novena – Theresa said it went well. Discussed desire for continuing rosary after weekend Mass.
3. Pet Blessings both went well for school and parish.
4. St. Timothy Feast Day updates (January 28).
  - a. Vespers followed by dinner.
  - b. Brynne coordinating dinner. Will reach out for help if needed.
  - c. Put info in bulletin as well as pass out to School and PSR.
  - d. Andrew and Fr. Ross will coordinate music for this event.

### **New Business:**

1. Strategic Plan – Goals – nothing to update.
2. Changes in Mass Schedules

a. 4<sup>th</sup> Sunday of Advent/Christmas Eve (December 23-25)

Saturday, December 23<sup>rd</sup>

- i. - No 8 AM Mass.
- There will be 4:30 PM Mass.

Sunday, December 24<sup>th</sup>

- No 8 AM Mass.
- 9:30 AM and 11:30 AM Mass.
- 4:00 PM, 6:30 PM, 10:00 PM

Monday, December 25<sup>th</sup>

- 9:30 AM and 11:30 AM Mass.

b. Holy Family (December 30-31)

Back to regular Mass schedule.

c. Mary, Mother of God (January 1<sup>st</sup>)

- i. Monday, January 1<sup>st</sup>
- 10 AM Mass only.

3. Reconciliation

- a. December 5<sup>th</sup> – School and PSR Students – 5:30 PM and 7:00 PM
- b. December 12<sup>th</sup> – Parish – 7:00 PM

4. Confirmation - January 15<sup>th</sup>

5. Need someone to wash albs every 3 months or so. Miriam will take care of this right now, but may reach out for assistance in the future. Miriam will check albs to be sure Velcro does not need to be replaced. Sue Keller will make more albs if we can find an existing pattern for her to use.

**Closing Prayer**

**Meeting Ended:** 7:39 PM

Next Meeting – 1/10/2018 at 7 PM, Room 4 – No December meeting.