

## St. Timothy Parish Council Meeting Minutes

August 1, 2018 – 7:00 p.m. / Parish Center Kitchen

**PRESENT:** Father Rick Bolte, Jayson Putnam, Chris Kemper, Kristen King, Pat Tenbrink, Sheryl Murawski, Deb Thomas, Paul Westhoff, Mary Jo Rectin, Maureen Sheehy

**NOT PRESENT:** Father Ross Kelsch, Frank Kroger, Danielle Brock

1. **Open:** Committee chair Jayson called the meeting to order at 7:04 pm.
2. **Opening Prayer:** Prayer for Guidance
3. **Approval of minutes:** The minutes were approved.
4. **School update from Principal Deb Thomas:** Staff meeting today for the start of the new school year. Most positions are filled for the upcoming year and 161 students are enrolled, which is significant growth; 98 students were enrolled at the start of school last year. Initiating a strategic plan for the next 3 and 5 years.
5. **Committee Reports**
  - Adult Faith – No report as the committee didn't gather over the summer. Marketing plans being put in place for speaker Ken Yasinski coming on October 1-2.
  - Community – no report.
  - Diocesan Deanery – Diocesan Deanery met on July 5 to discuss Diocesan Pastoral Plan. The next meeting is in October.
  - Education – Kristen gave the report (report attached).
  - Finance – Sheryl gave the report (report attached).
  - Outreach – Mary Jo gave the report (reports from June and July attached).
  - Worship – Maureen Sheehy gave the report. Miriam Burkart is leading the committee this year. Committee looking into cleaning the pews, getting new albs for the servers.
6. **Pastor's Report**
  - The bookkeeping role is being combined with the receptionist role as a full-time position.
  - Father is close to filling the event coordinator position.
  - In preparation for parking for Oktoberfest and the yard sale, we are clearing space this week that will be enough for 600 parking spaces. For Oktoberfest, Ryle also will be an overflow parking location. Parking will continue to be a challenge with the Drees property deal closing.
  - We continue to determine how we want to update the Sanctuary, including a possible decorative wall, moving the Sanctuary back about 5 feet and moving the pews closer, and moving the choir to the back of church. We will continue to solicit feedback from the congregation.
  - Staff day today was a success. With a growing number of staff members, the goal was to make connections among the employees.
  - Contemplating if we should do something regarding the current national narrative about immigration.
7. **Old Business**
8. **New Business:**

- Next Council meeting – Wednesday, September 5, 2018

**9. Closing Prayer:** Father Rick

Respectfully submitted,  
Chris Kemper

## **EDUCATION COMMITTEE REPORT – provided by Kristen King**

Virtual Meeting for July 2018

### **PSR**

Report from Denise Lorson:

- PSR Enrollment for 2018-2019 is currently at 306, which is in line with last year. So we are hoping for a total 450 range.
- PSR will start with the open house on August 25<sup>th</sup> and 26<sup>th</sup> and the first class is Sunday September 9<sup>th</sup>.
- VBS was a great success, and in July we had an awesome Choir Camp week which concluded with singing at the 4:30 Mass.
- This Sunday is a 5<sup>th</sup> Sunday weekend, so PSR will be praying the Rosary before all Mass times under the leadership of the Knights of Columbus.

### **Boy Scouts**

No Report from Brian Bold

### **American Heritage Girls**

No Report from Sue Hinkle

### **Challenge Girls**

No Report

### **Youth Group**

Report from Kelly Wathen

#### **Recent Activities:**

- June 3: Youth helped with VBS Set-Up at the school
- June 10-16: Mission Trip to Eastern KY; 10 youth attended; built handicap ramp, painted a school gymnasium, built a classroom closet, and held mass next to a lake!
- July 8: Youth played miniature golf at World of Golf (6-9PM)
- July 15: Pizza and board games at the church
- July 22: Volunteered to serve dinner at Mary Rose Mission

#### **Upcoming events:**

- Sept 14-16: Oktoberfest (will need youth to volunteer)
- June 2019: Mission Trip to Mexico

### **Cub Scouts Pack 702**

Reported from Kristen King-

- The scouts passed out bags for the school supply drive here at St. Tim's
- The fire truck hose down/ice cream social was on Thursday, July 26<sup>th</sup>.
- Raingutter Regatta is Thursday, August 9<sup>th</sup> at 6:30 p.m. in Brodnick Hall
- Recruitment Night is Thursday, August 30<sup>th</sup> at 6:30 p.m. in Brodnick Hall
- Fall Campout- Sept. 21-23<sup>rd</sup> at Camp Michael's

Respectfully Submitted by Kristen King

Next Education Committee Meeting: TBD

## **FINANCE COUNCIL REPORT – provided by Sheryl Murawski**

Here are notes from the Finance Council Meeting on June 20, 2018.

We reviewed the May financials.

### **Parish**

#### **Income**

YTD collections continue to be above the budget, approx. \$1,043,253 vs. budget of \$985,300.

Fundraising is above budget for the year at approx. \$107,019.

#### **Expenses**

Operating expenses YTD are still below budget - \$516,277 vs. \$539,714. The continuing reason for the lower expenses is primarily due to less expense than budgeted for parking lot maintenance and timing of payment for HVAC system work (will be paid later than budgeted).

### **School**

Income: \$516,250 actual YTD vs. \$529,092 budgeted YTD (less than budgeted)

Expenses: \$732,398 actual YTD vs. \$835,327 budgeted YTD (below budget)

### **Pre-School**

Income: \$347,280 actual YTD vs. \$350,650 YTD budgeted (slightly under budget)

Expenses: \$218,233 actual YTD vs. \$209,987 YTD budgeted (over budget approx. \$8,246; additional expenses for Aides and health insurance)

- Deb Thomas gave us an update on the close of the first school year and anticipated enrollment and staffing at the school in the new school year.
- We discussed that the Pastoral Council approved the 2018-2019 budget at the June meeting.
- Father Bolte and Father Ross updated us on various parish and school topics, including open positions in the parish office, potential projects in the sanctuary, the status of the sale of the land next to the school to Drees, and status of projects at the school including ball fields.
- We held an election of officers for the upcoming year.

## **OUTREACH COMMITTEE REPORT – provided by Mary Jo Rectin**

### **Outreach Minutes**

#### **June 14th 2018 Meeting**

Present: Debbie Murray, Mary Jo Rectin, Rebecca Hill, Kelli Siracuse, Susan Rettig, Jerry Auton, Donna Potts  
Absent: Katy Sullivan, Kris Lawler, Marta Kroger

Meeting opened with prayer, quorum established

April Minutes approved with no additions or corrections by Rebecca Hill, second by Mary Jo Rectin

Mary Rose Mission: averaging 100+ guests, have volunteer issues in the summer, St Tim's next day is Sun June 24th

St Vincent de Paul: Food needs are listed in the bulletin, no more collecting furniture - it goes to the store, we sent 300 toothbrushes to SVDP

Garden update: Going well but need more help delivering produce

Family Promise: Our next week is July 15th - 22nd; volunteer appreciation dinner is Sun July 8th at St Tims

Pastoral Council: The school ended with 120 students and will start with 171 in the fall - will add more staff; firemen will come and have ice cream on July 26th; mission in October with small group follow up; parish breakfast with Mass, confessions and movies October 6th; budget is approved for next year - financial report from school is coming in the Companion

Mission Trip: week of June 10th - 15th at Friars Catholic School in Hager Hill, KY

Rose Garden Mission: Service project Mon June 18th making baby kits to hand out there to expectant mothers

Discernment: Susan Rettig and Deborah Murray, Donna Potts alternate; will waive appointments until July - motioned by Kelli, second by Mary Jo

Children's Home: Postponed until August when they will have a new director

July Grant: Mentoring Plus - Debbie will organize

Yard Sale: Aug 4th - will try to get another parish group to run the parking; Ed Colina Fund - speaker at Masses in August

Other: Rebecca Hill and Kris Lawler are leaving the committee; Father Bolte's reception was very nice

Next Meeting: July 12th

Meeting closed with prayer intentions and a prayer

### **Outreach Minutes**

**July 12<sup>th</sup> 2018**

Present: Debbie Murray, Mary Jo Rehtin, Kelli Siracuse, Marta Kroger, Susan Rettig, Jerry Auton, Katy Sullivan

Absent: Donna Potts

Meeting opened with a prayer, established a quorum

June minutes approved with no additions or corrections by Deborah Murray, second by Mary Jo Rehtin

Mary Rose Mission: served 98 with 80 for seconds, numbers are up, summer volunteers need help, St Tims will serve July 22<sup>nd</sup>, will have an Outreach weekend to cover and will see if the Youth Group can help

St Vincent de Paul: moving away from the plastic bins, SVDP will provide bins with a dolly, need to replenish on a regular basis, needs list is in the bulletin

Garden: delivery is going better, new family is helping deliver on Tuesdays and gardeners are doing Thursdays

Family Promise: we have supplies for next week July 15<sup>th</sup>-22<sup>nd</sup>, the picnic was a success, former families are now coming back to help the current families

Pastoral Council: no meeting

Mission Trip: it was a really good week, the kids were really impacted and had a great experience with the kids there; the school fundraises all over the country, holds grades 7-12 with approx. 150 kids; we built a ramp at someone's home, worked in the school by organizing the outreach room and painted the gym they're building; had 17 on the trip

Assignments of Grants: each grant for the upcoming year was assigned to an outreach committee member; Mentoring Plus will be here the weekend of July 21<sup>st</sup> & 22<sup>nd</sup> – the grant will go towards kitchen supplies, we will go down and hangout with the kids

Yard Sale: Ed Colina will be here the weekend of July 14<sup>th</sup> & 15<sup>th</sup> to talk and sell jewelry; yard sale is Aug 4<sup>th</sup>  
Knights of Columbus will do food, we will do parking

Back to School Supply Drive: items are due back this weekend, July 14/15

Election of Outreach Officers: Chair – Marta Kroger, Vice Chair – Kelli Siracuse; Secretary – Mary Jo Rehtin; motion by Debbie second by Susan

Photo Directory: wraps up this weekend

Octoberfest: Sept 14-16<sup>th</sup>

Next meeting is Aug 9<sup>th</sup>

Closed meeting with prayer intentions and a prayer