

St. Timothy Parish Council Meeting Minutes

April 4, 2018 – 7:00 p.m. / Parish Center Kitchen

PRESENT: Father Rick Bolte, Father Ross Kelsch, Jayson Putnam, Jenny Yuskewich, Kristen Breig, Sue Keller, Pat Tenbrink, Paul Westhoff, Sheryl Murawski, Deb Thomas

NOT PRESENT: Danielle Brock, Chris Kemper

1. **Open:** Committee chair Jayson called the meeting to order at 7:01 pm.
2. **Opening Prayer:** Prayer for Guidance
3. **Approval of minutes:** Sue made a motion to accept the minutes of the February meeting as amended. The motion was seconded by Pat and the minutes were accepted as amended.
4. **School update from Principal Deb Thomas:** 119 students currently enrolled; 166 registered for the fall. 2 students and 2 parents came into the church at the Easter Vigil this year. The boosters are having a fundraiser at Culver's plus a car wash May 19. April 19 fundraiser at Oriental Wok. Thunderfair fundraiser will be held 4/13. All of the Mercedes raffle tickets were sold. Funds raised at the Fall Fling will go toward the playground.
5. **Committee Reports**
 - Adult Faith – Pat gave the report (report attached)
 - Community – has not met since January (no report). Kara has been off due to surgery since the fish frys.
 - Diocesan Deanery – Paul noted the last meeting was 3/22; it was a small meeting with no minutes and mostly talked about the synod.
 - Education – Kristen gave the report (report attached)
 - Finance – Sheryl gave the update. Under income- collections were over budget, fundraising was on budget, fish frys were doing well, and income from the dance was slightly over budget. Expenses were under budget, still due to the lower parking lot bill and timing for the HVAC bills to come in. The school is on budget for income, and below budget for expenses (preschool is slightly over budget). The finance committee discussed paying down the school loan \$500K. Sheryl will include the Finance Committee's minutes going forward. (report attached)
 - Outreach – Mary Jo discussed the highlights (no report due to the last meeting was held to select the 6 grant recipients)
 - Worship – Sue gave the report (report attached). We also briefly discussed cleaning of the pews being a possible outreach project for the school to take care of.
6. **Pastor's Report**
 - Fish fry attendance was good with the last Friday being the lowest.
 - Field/parking lot project – The soccer field / lowering the plateau may not happen until June. Army corps of engineers will be looking at approving our changes. There will be a coating over the entire parking lot, tying it all together and getting rid of the patched work.
 - Chapel is still planning on being used for reading/reflection, and not for storage.
 - DPAA surplus update – project questionnaire favored all ideas. A lighting professional has been out and will be providing an assessment and recommendation. Flooring was also

highly favored – but we would possibly be looking into moving the choir and putting down antennas for the hearing impaired under a section of the new carpeting prior to flooring updates.

- In process of interviewing for Business Manager and Bookkeeper roles.
- First bourbon tasting (purchased at the Fall Fling) has been scheduled for 6/1
- Discernment for new council members will be occurring in May. Jenny and Paul are completing the 3rd year of their terms. However, Paul will stay on longer since he is the Diocesan representative for the Deanery. Jenny will stay on the council through the June meeting.

7. Old Business

8. New Business:

- Next Council meeting – Wednesday, May 2, 2018.

9. Sue moved that the meeting be adjourned. Sheryl seconded the motion and all approved.

10. Closing Prayer: Father Rick

Respectfully submitted, Jenny Yuskewich

ADULT FAITH COMMITTEE REPORT – provided by Pat TenBrink

Adult Faith Formation Meeting

March 20, 2018

Present at the Meeting: Chairperson Pat TenBrink, Theresa Collins, Deacon Dave Philbrick, and Cyndi Davis

Absent: Marie Salazar, Frank Williams, Fr. Ross

Opened with the Hail Mary.

Alpha

Last Meeting March 22

Walking with Purpose Women's Bible Study

120 women went to Walking with Purpose – Tuesday March 20 the last day for the Morning meeting. March 28 is the last day for the Evening.

They are looking to do a 20 week class in the fall of 2018 no dates set yet. They hope to do the Morning and evening on the same day which they hope will be a Tuesday.

Friday Night Movie

We will pick a movie and confirm the date of the movie at the April Meeting.

Committee Updates

CHRP

Men's and Women's Retreat is on hold

RCIA

We have 30 people in RCIA with around 14 baptisms for Easter Vigil

HOLY LEAGUE

Meets on the 4th Monday of the month.

MARRIAGE PREP

No Update

MOPS

No Update

FAMILIA

They will hold their last meeting in April.

MEN'S GROUP

Meets the 2nd and 4th Saturdays of the month.

A group of men are getting together from the parish to attend the Cincinnati men's conference April 28th at the Taft center.

BAPTISM PREP

March meeting had 3 couples attend.

REGNUM CHRISTI

Meeting on April 11 is at St. Pius X talk is on Saint John Paul II

Meeting on May 9 is at St. Timothy's talk is on St. Bernadette

Mission

Ken Yasinski is our choice for a 2-day Mission on October 1-2. Will discuss more about this Mission in Future Meetings

Women's Breakfast

Will try to set a date for the fall 2018.

Advent Family Event

We will be looking at programs for a family event for Advent with the showing of a movie.

Day Retreat with Monsignor Cleves

Looking into something for the fall 2018. Checking on dates that would be available with Monsignor Cleves. We will then check on availability of a place to hold this.

New Business

No New Business

Meeting ended with prayer by Deacon Dave

Next Meeting: April 24, 2018 on a Tuesday at 6pm in Room 5

Respectfully submitted by Patricia TenBrink

EDUCATION COMMITTEE REPORT – provided by Kristen Breig

Education Commission Meeting:

Wednesday, March 28, 2018

PSR -Report from Denise Lorson:

- PSR enrollment is 460
- The Jesus retreat was a great success. – 85 students in attendance with their parents learning from Deacon Tom in the church, helping to create a prayer blanket for our Parishioners in the hospital, decorating a cross to decorate the church on their First Holy Communion and making Lenten prayer bread.
- Our RCIC class of 9 is getting ready to celebrate their First Holy Communion, and Baptism for several at the Easter Vigil.
- First Holy Communion is Saturday April 28th at 11 am and 2pm
- Registration for the 2018-2019 school year opened last weekend.
 - o We will no longer be offering the Monday night classes –as weeknight enrollment cannot support two nights.
 - o We will be adding a Family Faith night one Wednesday a Month
 - o We are adding a Confirmation Parent reflection night in September
 - o We are also adding a 7th grade retreat in March.
- The Week of April 29th is the last week of PSR –
- May Crowning is 6th.

Vacation Bible School is schedule for the week of June 4th.

Boy Scouts- No Report from Brian Bold

American Heritage Girls -Report from Sue Hinkle

§ Our annual Father-Daughter Dance was held on Saturday, February 17th. We had 52 adults and 67 daughters from 49 families and three troops. Our Tenderhearts put on a fashion show after dinner and before dancing starts, as part of their My Style badge. For the first time, we offered pre-ordered corsages which were a hit.

§ We had 28 AHG family members volunteer at the Fish Fry on Friday, March 9th.

§ Our five girls who earned the religious award for their level were honored at the Scouting Vespers at the Cathedral on Sunday, March 11th.

- o Sarah Hinkle: God Is Love
- o Taylor Deaton, Emily Gross and Maggie Setters: Family of God
- o Stefany Nix: I Live My Faith

§ Our Mother-Daughter Afternoon event was held on Sunday, March 18th, organized by Elizabeth Mayer and Cecelia Reynolds. There were 21 mothers/grandmas and 24 girls in attendance. Each family brought an iced round cake and Katie Gross demonstrated decorating techniques.

§ Our Board of Review interviews for girl members leveling up started on Tuesday, March 27th and will conclude on Tuesday, April 17th.

- o We have ten (10) third-grade Tenderhearts who will be earning their Sacagawea Level Award and moving to Explorers: Taylor Deaton, Emily Gross, Sabrina Howard, Sophia Hunt, Eliana Klenda, Natalie Moore, Josephine Powers, Maggie Setters, Ava Sikorski and Grace Voelker. As a requirement of the award, they made posters about their experiences with AHG which were displayed in the stairwell of Brodnick Hall during fish fry season.
- o We have two (2) Explorers earning their Lewis and Clark Level Award and moving to Pioneer: Abby Nienaber and Mia Von Lehman.
- o We have three (3) Pioneers earning their Harriet Tubman Level Award and moving to Patriot Level: Grace Laudenslayer, Madison Merk and Sophie Nix.

§ On Saturday, April 7th, there is a Family Hike at Clifty Falls in Madison, IN.

§ Our End-of-Year Awards Ceremony will be held on Tuesday night, May 8th. We will be awarding the HUGS Patch for having done at least three service projects. Tenderheart (grades 1-3) Squad 1 badges completed will be Kitchen Scientist and My Style. Tenderheart Squad 1 badges completed will be Engineering and My Style. Explorers (grades 4-6) will have completed the Needle Arts badge. All girl members will be receiving the Money Management badge. We will also be presenting several Presidential Service Awards.

§ Our Family Camp will be June 1-3, 2018 at Potter's Ranch.

§ Next year, all regular troop meetings will be held in the Parish Center. Special Events and Awards Ceremonies will remain in Brodnick Hall.

Challenge Girls -Report from Carol Lense-

The last meetings of the year are scheduled for April 20th, Outreach on April 27th, a final meeting on May 4th and possibly a year end party on May 11th.

Outreach -

- April 27th the Challenge Girls will be planting Fr. Bolte's flowers all around the Parish Grounds.

Summer Camp Retreats

- There are two wilderness camps June 4th and June 18th
- Potter's Ranch Camp is June 11th

Youth Group - Report from Kelly Wathen

- They have been rehearsing the Passion Play, which will be performed on Good Friday.
- They have been volunteering every Friday at the Fish Fry.
- The Mission Trip is planned for June—more details to come.

Cub Scouts Pack 702- Reported from Kristen Breig-

- The Blue & Gold Banquet was Saturday, March 17th. Thirteen scouts crossed over from our pack over to boy scouts. The pack made a donation to the parish as we are always grateful for being allowed to use the parish's space for meetings and other events.
- The spring hike and kite flying event is scheduled for Saturday, April 21st at Devou Park.
- Crossover is scheduled for May. This is when rank advancement is recognized.
- New leadership will take over after crossover.

Respectfully Submitted by Kristen Breig

Next Education Committee Meeting: Wednesday, April 25th at 7:15 p.m. in the Parish Center

FINANCE COUNCIL REPORT – provided by Sheryl Murawski

At Finance Council's March meeting, we reviewed the February financials. This is a brief summary.

Parish

Income

YTD collections continue to be above the budget, approx. \$765,000 vs. budget of \$709,300.

Fundraising is on budget for the year at approx. \$94,000. The Dinner Dance was about \$3,500 above budget and the fish fries have been doing well also.

Expenses

Operating expenses YTD are still below budget - \$421,640 vs. \$448,117. As discussed previously, this is primarily result of lower expense for parking lot maintenance and timing of payment for HVAC system work (will be paid later than budgeted).

School

Income: \$431,497 actual YTD vs. \$428,871 budgeted YTD (on budget)

Expenses: \$515,884 actual YTD vs. \$632,501 budgeted YTD (below budget)

Pre-School

Income: \$250,042 actual YTD vs. \$251,200 YTD budgeted (on budget)

Expenses: \$150,871 actual YTD vs. \$147,592 YTD budgetd (on budget)

At the meeting, Father Bolte updated us on the planning process of ball fields, playground and other areas surrounding the school.

We also discussed possible projects for the worship space based on surveys given out at weekend Masses.

We had a preliminary discussion about the possibility of paying down part of the loan on the school early.

Deb gave us an update on the school and enrollment for the next school year.

WORSHIP COMMITTEE REPORT – provided by Sue Keller

Worship Committee Minutes

March 14, 2018

Attendees: Miriam Burkart, Sue Bruggen, Theresa Collins, Sue Keller,
Fr. Ross Kelsch, Loretta Macaluso, Andrew Mason, Christine Jones

Meeting Began: 7:05 pm

Opening Prayer

Minutes February minutes approved

Committee Reports:

1. Parish Council - Top three results of survey:
 - a. New flooring (carpet, tile, railings etc.)
 - b. Improve lighting
 - c. Move choir

There are specialists coming to give recommendations and then a total proposal will be presented to the congregation with how it would look and the cost.

2. Bereavement - there funerals in the last six weeks
3. Art & Environment - verified when could get into Parish Center and Christine will review times with her group and email when decorating can begin.
4. Music -Easter going along

New Business:

1. Went over the Holy Week Check off list again
2. Need to add to list: clean Stations of the Cross, statues
3. In Spring when can open windows etc. clean pews (once a year)
4. Theresa brought up idea of giving those making their First Communion a picture of Our lady of Fatima, rosary and pamphlet showing how to say the rosary with the Mysteries. She will check with Carol Lense and Deb Thomas.

Closing Prayer: close 7:44 pm

**N
e
x
t**

**m
e**