

ST. TIMOTHY PARISH PASTORAL COUNCIL

May 6, 2015 Minutes

PRESENT: Fr. Bolte, Rick Harvey, Sue Keller, Miriam Burkart, Bill Anderson, Trey Nix, Michael Vogt and Phil Sheehy.

EXCUSED: Jeremy Hayden and Gary McManus were excused from attendance.

CALL TO ORDER: Rick Harvey called the meeting to order.

OPENING PRAYER: Rick Harvey led the Parish Council Prayer.

FINANCE:

While no finance committee report was available, the following points were discussed:

- DPAA: 2015 goal was met with an increase of ten contributors versus last year.
 - Contributions during Easter week were very good.
 - PC members using new financial app like it, question was raised as to use of app for making contributions to other organizations (St Vincent DePaul, Parish community events, etc).
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APPROVAL OF MINUTES: Motion to approve April Meeting minutes was made, seconded and passed unanimously by members in attendance.

PILLAR REPORTS: Pillar reports are attached with the following discussion points noted.

WORSHIP

- Holy Week and Eater activities went smoothly.
- Follow up discussion was held regarding completing the installation of the toe strips on the steps to the altar. Concern raised about priests, deacons and parishioners kneeling on the steel strip during certain events (Confirmation, Adoration, washing of feet). As next step (no pun) council agreed that a section of the toe strip on the top step would be removed to facilitate comfort when kneeling.
- Question was raised about some EMO Holy Communion not following responsibilities of the function. Rick Harvey volunteered to talk with Deacon Steve about how to address the concerns.

OUTREACH: Bill Anderson presented the Pillar Report (report attached).

- Virtus training will be offered at St. Timothy on Saturday, May 16 for those not certified that will be supporting upcoming outreach activities. Specifically noted activities were the St. Vincent DePaul team and youth mission trip volunteers.

ADULT FAITH FORMATION: Gary McManus presented the Pillar Report (report attached).

YOUTH FAITH FORMATION: Trey Nix provided the Pillar Report (report attached).

EDUCATION: Michael Vogt presented the Pillar Report for PSR and a separate report for Pre-Kindergarten and Kindergarten (reports attached).

COMMUNITY: Phil Sheehy presented the Community Report (report attached).

PASTOR'S REPORT:

- Plans for the school rollout will be announced at Masses May 9 and 10, with some giveaways and a 'Thermometer monitor' will be on display to visualize the levels of fundraising complete and track additional funding.
- The addition of kindergarten classes will require modifications to the atrium in the Parish Center to ensure safety and security of the students while improving Office staff efficiency in greeting visitors during Pre-K and K school operating hours.
- A proposal and discussion occurred to add signage near the altar that will display the music selections for Mass. A motion to approve the addition was made, seconded and approved unanimously by members in attendance.
- Fr. Rick shared details of the office staff retirements and suggested using the opportunity to revisit staff members job functions.
- Follow up (to April meeting) discussion was shared about forming an outreach partnership with RAJones Middle School. Activities being discussed include providing assistance with after school programs for the students that provide exposure to creative learning (sewing, photography, etc). The first activity will be done by the parish staff; future outreach will be available to parishioners.
- The Diocesan Pastoral Council team is seeking a representative from St. Timothy's Parish. Michael Vogt volunteered for the position.

Respectfully submitted,
Rick Harvey

Rick Havey

[ATTACHMENTS FOLLOW]

Outreach Committee

Meeting Minutes- April 9, 2015

In Attendance: Vickie Bauerle, Lisa Casteel, Rosalie Hentz, Vanessa Moorman, Mary Jo Rechten, Tanya Roberts, Katy Sullivan, Rebecca Hill

Parishioners were invited to attend the meeting as well.

The meeting started with prayer by Lisa Casteel, and then there was open discussion with the parishioners in attendance.

- John Benton attended the meeting to give an overview of what is involved with the longest yard sale at St. Timothy. He will be stepping down as chair; we will need to find a replacement. This year's yard sale will be August 8. Table rental fee will be \$25.
- One parishioner who attended the meeting will be working with St. Timothy's St. Vincent de Paul group. He was concerned about how St. Vincent de Paul would be able to work together and if they could exist at the same time. Katy assured him that we would continue the grant program, however, grant amounts have been decreasing as contributions have been decreasing. Grants are a very important part of what the Outreach Committee does. There will always be those in need of help from both St. Vincent de Paul and the Outreach Committee.
- Bob Maze stopped in to give us some follow-up information from the meeting he attended in February. Parishioners can attend parish committee meetings, but not address the committees unless it is pre-arranged. He asked Fr. Bolte about getting help for disabled parishioners. Fr. said that he wasn't aware of anyone who asked for help not getting that help. Bob made a suggestion that the ushers and family greeters need to be sure they are assisting in getting help for anyone who needs it at mass.
- The regular monthly meeting was begun with a motion from Vickie to approve the March meeting minutes, a second from Tanya and approval of the minutes.
- The Mary Rose Mission meal for March was missing desserts from what the parish was asked to provide. Somehow, desserts showed up in time for dinner.
- The 40 cans for lent project brought in 6300 lbs. of food to be distributed to local charities.
- The garden volunteer appreciation dinner was held at the end of February.
- Fish Fridays for next year were discussed. We need to look into providing delivery for the homebound.
- Katy gave a report on St. Vincent de Paul. Bill Anderson will be heading up the St. Timothy chapter. We are ready to move forward with the program. We will provide the manpower for SVDP and a place to meet. St. Timothy will also be providing some financial contributions.
- Katy brought up the idea of beginning a food pantry at St. Timothy. Discussion was held on where we could store items and how we would go about filling the pantry.
- 15 parishioners will be attending the mission trip to Mexico in June. Katy had pictures of the family that we will be helping and a picture of a house similar to what we will be building. There will be a spaghetti dinner on May 17 to raise money for the trip. Volunteers will be needed.
- The Ed Colina Foundation was discussed. Ed has worked as a missionary in Africa educating children. He is trying to build awareness of how they live. Discussion was held on the possibility of using some of the yard sale money for his foundation.
- Stopping monthly contributions to the Gallatin County CAC was discussed. Since the time we started helping them, the Gallatin Co. CAC has developed into an organization capable of providing support to their community and have been getting help from other organizations within their community. Vicky made a motion, second by Vanessa to stop monthly contributions to Gallatin Co. CAC at the end of this fiscal year (June). Beginning in July those contributions can go either to St. Vincent de Paul or an organization in Boone County.

- Lovesome Stables will be our next grant recipient. Tanya will be in charge of the project. A date has not yet been determined.
- The Outreach Committee discussed moving the grant selection to a date earlier in the year, away from the holidays.

The next meeting will be May 14.

Respectfully submitted by Lisa Casteel

Adult Faith Formation

Committee Meeting- April 15, 2015

Pat TenBrink, Eileen Messer,
Frank Williams, Deacon Dave Philbrick absent

- Ecumenical Service
National Day of Prayer - May 7 at 7pm at Big Boone Baptist Church
St. Timothy Choir and other choirs will bring cookies to share after event.
Will have someone sign for the deaf.
- Fr. Maher Retreat October 24, 2015 Reschedule
Continental Breakfast 9am Talk starts at 9:30am, Lunch served at 12:00 noon
Talk will be St Paul on Conversion and Power of the Cross
Will get it in the bulletin. More to follow at later date.
- Robert Roger
May 3, 2015, Potluck after 11:30 Mass
Putting in Companion, Face Book, Messenger, and flyers to seniors and Men's Group.
Get babysitting Checking with Challenge Girls and Youth Group. 3 babysitters
Checking on Hot Dogs, Fried Chicken BBQ as the meat options
Checking with Jennifer on supplies
- Bible Study
Catholic Way Passion study 4 weeks long.
Committee will do it over the summer so we know how to present during Lent in 2016
Will discuss at next meeting
- Mission 2016
Talked about checking on cost to bring Scott Hahn for a mission talk.
Doing Faustina Messenger of Divine Mercy. Checking to see if this can be approved.
- Bus Trip 2015
Covington Cathedral - Sisters of Charity Mt. St. Joseph, Cincinnati Cathedral, Athenaeum in Mt.
Washington , Holy Spirit in Cincinnati.
Checking on cost and the length we will need at each place. Hope to visit 2 or 3 places.
More at next meeting
- Awaken the Dreamer Changing the Dream
Will discuss more at next meeting

NEW BUSINESS: Ask Fr. Bolte to do a talk on the Psalms

Next Meeting: May 20, 2015 at 6:45 in Parish Center

Respectfully submitted by Patricia J. TenBrink

Youth Ministry Report

May 2015 – Paul Dierig

- Two big fundraisers for the Mission Trip coming up. This weekend is a bake sale after church all proceeds will go to defray the costs of the mission trip.
- Annual Concert/spaghetti dinner is Sunday May 17. Come enjoy a great concert in church and food in Brodnick Hall.
- Summer Mission trip to Puebla Mexico is set to go the week of June 7. Just learned on Monday that we have indoor plumbing to use the bathroom. We are allowed to use a hose for a shower (with bathing suit on) every other day. We are also sleeping on a concrete floor. Should be a great time!!
- Summer Sundays will be spent on the hill and in the garden with fun day trips in between.

Parish School of Religion

May 2015 – Debbie Froschauer

PSR ~ grades 1 – 8 Current & Upcoming Events:

- First Communion was held on Saturday, April 25 at 11:00am and 2:00pm Mass. There were 103 First Communicants this year. A reception was held in Brodnick Hall following the 9:30am and 11:30am Masses on Sunday, April 26. Refreshments were served and the children were able to have their First Communion items blessed during a special blessing by Fr. Bolte. Great weekend for First Communion.
- May Crowning and Closing Mass took place on Sunday, May 3 at the 9:30 and 11:30am Mass. The Sunday Preschool students, children's choir and 2 First Communion students took part in the crowning ceremony for both the inside and outside Mary statues.
- Classes for the year are complete. Classrooms and storage areas will be cleaned out. Thanks to the 90 catechists who volunteered their time this year.
- Confirmation meetings for next year's Confirmation class are complete. Mandatory parent and student meetings were held the week of April 19. Meetings were held during the regular scheduled PSR class time for students that attend PSR. Having the meetings during their regular class time was extremely beneficial. Had an attendance rate of 95%. An additional meeting was held for the Catholic School students. Again, had a good turnout at 90%. Individual meetings are taking place for those that were unable to attend.
- Had a very successful year end outreach project with the PSR program. We partnered with GoPantry to help with their summer programs. We collected various food and summer activity items that will go into family resource boxes. Program benefits students throughout the Boone County area.
- Registration for 2015-2016 PSR class continues. Looking to add a 7th grade class on Wednesday evening. Registrations will slow down for the month of May and June but then pick back up in July. Registration deadline for discounted tuition is July 31.
- Catechists' recruitment continues for next year for all grades.

Preschool and Kindergarten Report

May 2015 – Deb Thomas

- **Kindergarten**

The kindergarten program will come to a close May 21 with an awards ceremony and closing program. This was a very successful year for all of our children on many levels. ALL of our kindergarteners will leave our program reading!

The kindergarten class will be presenting the annual performance of the Kindergarten Zoo Program on May 18 and will be going to the zoo on May 19.

Kris Lawler will be leaving our kindergarten program. She has taught kindergarten here at St. Timothy for the past four years and she has done an outstanding job. She will remain on our teaching staff two days a week next year to be our intervention specialist. This role will mainly consist of working with the Kindergarten class and the Kindergarten Readiness Class to assist students across the broad spectrum. Kris will provide additional instruction for students who can handle more and will provide small group remedial instruction. It is a gift that we are able to provide interventions for all learners.

As summer begins I will begin to do the following for our kindergarten program:

- Re-align the kindergarten curriculum with the Diocesan Curriculum (yearly project)
- Plan our Kindergarten Camp (5th yr.) In this program, our students will come to school on August 3 and 4 for individual assessments and a brief introduction to kindergarten
- Assess various programs within the kindergarten and work with our teaching staff to develop a plan to strengthen and improve our program
- Plan the Service Learning projects for the year with the Mayerson Foundation
- Move the kindergarten classroom to the other end of the building.

- **Preschool**

Registration has gone very well this year. This coming year we will have five four year old classes, five three year old classes and one kindergarten readiness class. We still have a few openings and we continue to give tours weekly.

I have completed each staff member's final review and evaluation. Each teacher is also working on a self-evaluation and a professional growth plan for the fall. As summer begins,

I will begin to do the following for our preschool program:

- Complete a supplies inventory and begin ordering processes for the fall
- Assess various programs within the preschool and work with the teaching staff to develop a five year strategic plan to strengthen and improve our program. I will be preparing some background information and statistics so that the development of this plan in August will run smoothly. The teaching staff will complete 30 hours of in-service before school begins and I will be scheduling this instruction as well.
- Plan the Service Learning for the year with the Mayerson Foundation. The preschool will complete a service learning project each month.
- Begin the orientation process and summer mailings
- Plan teacher orientations/ teacher enrichments

The kindergarten staff will begin training in the fall beginning on August 3. The preschool staff will return for staff development the week of August 17th. Preschool begins in the fall on September 8 and our preschool orientations will be the last week of August. This year the kindergarten classes will be starting school a week earlier than Saint Paul.

- **Service Learning**
We are beginning our final service learning project for this school year. The children were earning money at home to donate to the Ed Colina Foundation. This has been a great project and the kids have truly enjoyed learning the process of giving and reflecting on how giving can change their lives. We have completed 10 projects this year. I will be meeting with our Service Learning Coordinator on Thursday morning to discuss/review the projects that we have completed this year. Service Learning has been a phenomenal addition to our curriculum and has truly challenged us to “teach” giving to those in need.
- **Kroger Community Rewards Program**
We have been advertising that it is time to re-enroll your Kroger Community Rewards Card. We will continue to run flyers in the bulletin for the next few weeks. All of the re-enrollment information comes directly from Kroger. Considering all the changes that Kroger has made over the past two years, we have done well, but have lost approximately \$8,000.00 in “free money.” This is non-budgeted money, so it will not drastically affect our program, but it has been a challenge and the reality is that it is impossible to receive what we have in the past. For our area, we are doing well.
- **Special Needs Resource Program (PSR)**
This program continues to humble me and challenge me at the same time. We have started to recruit some new faith buddies for the program and we have a few more families who have children with special needs registered for the program. All of the catechists will be returning next year and we will be changing the format as well. The Resource Room will take on a new look next year as the students are getting older we have decided to follow a youth group model for our students! We are looking forward to another great year!