

ST. TIMOTHY PARISH PASTORAL COUNCIL

February 4, 2015 Minutes

PRESENT: Father Bolte, Sue Keller, Bill Anderson, Michael Vogt, Gary McManus, Trey Nix, Jeremy Hayden.

EXCUSED: Rick Harvey, Miriam Burkart, Phil Sheehy, Tony Riegling.

CALL TO ORDER: Sue Keller called the meeting to order.

OPENING PRAYER: Bill Anderson authored and led the Parish Council Prayer.

FINANCE: no report.

APPROVAL OF DECEMBER MINUTES: approved unanimously.

PILLAR REPORTS:

WORSHIP: Miriam Burkart emailed a report to the Parish Council (report attached).

OUTREACH: Bill Anderson presented the Pillar Report (report attached).

ADULT FAITH FORMATION: Gary McManus presented the Pillar Report (report attached).

YOUTH FAITH FORMATION: Trey Nix provided the Pillar Report in advance of the meeting (report attached).

EDUCATION: Michael Vogt presented the Pillar Report for PSR and a separate report for Pre-Kindergarten and Kindergarten (both reports are attached).

COMMUNITY: no report.

PASTOR'S REPORT:

- **25th Anniversary Celebration** – Father Bolte thanked the entire Parish for a terrific celebration!
 - **School Update** – Father Bolte noted that the Bishop expressed support for the new school during the Mass held immediately prior to the 25th Anniversary Celebration.
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NEW BUSINESS:

Opening Prayer for March – Bill Anderson will led the Parish Council Prayer.

Closing Prayer for March – Sue Keller will lead A Prayer for Guidance.

CLOSING PRAYER: Sue Keller led A Prayer for Guidance.

Respectfully submitted,
Jeremy A. Hayden
Jeremy A. Hayden

[ATTACHMENTS FOLLOW]

Worship Committee

Meeting Minutes - January 8, 2015

Present: Fr. Richard Bolte; Barton, K.; Burkart, M. ; Freeman, P.; Jones, C.; Kline, P; Macaluso, L. ; Sansoucy, L.; Schwabe, T. ; Thompson, K.; Maze, B.;

Meeting began: 7:30 pm

Opening Prayer: Opening Prayer for a Worship Committee

October Minutes- Were accepted with corrections.

Old Business:

1. Art and Environment – Christine Jones volunteered as coordinator. Welcome and thank you!
 - Christine introduced herself. Gave contact information regarding how she could be reached
 - Passed out A&E dates for decorating the church.
 - Requested volunteers to help out
 - Announced that all seasons had leaders who will direct and answer questions about specific tasks, experienced persons will be placed with less experienced persons to train
 - Prepared an organized binder with facts regarding each liturgical season with corresponding pictures. Suggestion made to make duplicate binders for all leaders. Kathleen shared the Holy Week checklist with Christine, as there are specific items that need to be address in January.
 - Requested volunteers from the American Heritage Girls, PSR, and the Youth Ministry. Boy Scouts and MOPS were also discussed as potential sources for volunteers
 - Received two e-mails from parishioners expressing interest in group
 - Thanked people for helping out on Sunday
2. Music – Number board for songs- Katie Barton:
 - Reported that she had concerns regarding where the board would be placed and how high it would be. It needs to be easy for her to reach, yet not an obstacle that would create safety issues
 - Provided handout on pricing, styles and options for three boards. Discussion ensued about pros and cons of each style type- free standing vs. mounted. Other options such as considering matching board with background mount, from customized background mount from the Stations of the Cross , use of a flexible height board and use of a tool to mount the numbers were discussed
 - Will make a cut out of the dimensions for the mounted board, and will determine which is most appropriate height and placement.
3. By-laws subcommittee- Kathleen and Lia
 - No progress made during the Christmas holiday
 - They will set a date and resume review of by-laws

Committee Reports (no written reports submitted):

1. Pastoral Council – Miriam Burkhart
Reported that a kindergarten room will be added in the Fall- adjustable height tables are being considered to accommodate use of tables by larger PSR students

2. Art and Environment Committee - Christine Jones
 - Requested that everyone review the A & E Décor Dates for 2015. All Saints and All Souls Day discussed, but this will be handled by the Bereavement Committee
 - Stated that food had been provided for volunteers at Christmas and Easter- Phyllis Hoeben has helped in the past
3. Bereavement Committee- Pat Kline:
 - Distributed spreadsheet Funeral Record for 2014
 - Announced that the committee meets once a year, usually in September
 - Christine Jones will coordinate All Saints and All Souls Day. It will not be placed on the current A& E décor Schedule, as the Bereavement Committee will put up, take down and store the book and scrolls.
 - Kudos given to Pat and Katie for their efforts with All Saints and All Souls Day 2014
4. Music Committee- Katie Barton:
 - Reported that 3 new choir members were being added
 - Choir will be singing at the 11:30 mass for the 25th anniversary Mass. There will also be a flute and trumpet accompaniment for that mass.
 - Choir will be singing for Confirmation Mass on Jan. 27
 - Ash Wednesday, Feb. 18: Children's Choir will be singing at the 5:30 mass. Adult Choir will be singing at the 7:00 mass

New Business:

1. Pete Freeman reported on a letter that Deacon Alley prepared and sent to the Liturgical Ministers, clarifying duties and procedures. A new map of the altar layout is in the dressing sacristy.
2. Easter issues- Kathleen reported that the candles need to be ordered by Michelle Ally. Christine J. has already sent the letter. Kathleen offered to share the outline of Holy Week checklist (compiled last May by Laura Nix), with the committee.
3. No new issues

Meeting adjourned at: 8:25 pm

Next Meeting: Feb. 11 at 7:30 pm, Room 5 in the Parish Center

Closing Prayer: Lead by Kathleen

Outreach Committee

Meeting Minutes - January 8, 2015

In Attendance: Vickie Bauerle, Lisa Casteel, Rosalie Hentz, Mary Jo Rechtin, Katy Sullivan, Annie Deis, Rebecca Hill

Meeting was conducted and called to order by Rosalie. Opening prayer was said by Mary Jo.

- Katy reported that there will be a garden planning meeting on February 5. An appreciation dinner for last year's volunteers will be on February 25. Awards for volunteers were discussed.
- Mary Rose Mission has had a good response from parishioners. There were two no shows for the December meal. Discussion was held on the meal provided. Some groups want to do more cooking for the meal.
- The Thanksgiving food drive resulted in 270 cases of food collected. The food was distributed to local agencies.
- The Christmas giving tree provided gifts for 40 families. 800 gifts were collected. Katy asked for suggestions on how to simplify the process for next year.
- The Alternative Christmas totaled \$5930 plus private donations. Discussion was held about the possibility of inviting a few agencies that applied for but did not receive a grant.
- Katy met with representatives from St. Vincent de Paul in December. They would like to proceed with serving the communities around St. Timothy parish. Katy presented the information to Parish Council at their December meeting. They approved proposal. Information will be presented to the parish in the near future.
- The mission trip for 2015 will be June 8-15 in Mexico. An informational meeting will be held on January 18. Fund raising ideas are being developed.
- Katy discussed finding a way to combine service projects with Lenten sacrifices.
- Discussion was held about inviting parishioners to two outreach meetings a year in order to have them feel more involved and in touch with outreach efforts. It was decided that the February meeting and one later in the year (possibly August) will be open for anyone from the parish to attend.
- The grant project assignments were determined.
 - February project will be Notre Dame Urban Education Center led by the youth group
 - April project will be Hope Ministries led by Vanessa
 - May project will be Lovesome Stables led by Tanya
 - July project will be Young Life Capernaum led by Vicky and Mary Jo
 - September project will be Brighton Center led by Lisa
 - November project will be DCCH led by Rosalie.

The next meeting will be February 12.

Respectfully submitted by Lisa Casteel

Adult Faith Formation Committee

February 2, 2015 Meeting

- Advent Wreath Making: 22 people attended. The weather did not cooperate (ice). There were leftover supplies. We are considering selling them next year.
- Ecumenical Service: 11 churches attended with 7 readers from different churches. They will make an effort next time to ensure that everyone is introduced. There is an ecumenical Day of Prayer on May 7, 2015.
- Father Maher Retreat: Feb 21, 2015 "St. Paul on Conversion and Power of the Cross"
- Robert Rogers: May 3, 2015
 - Potluck dinner after 11:30am Mass
 - Talk from 2:30-4pm
 - Babysitting will be provided
 - Putting in Companion, bulletin, Facebook, Messenger, flyers to Seniors and Men's Group
- Bible Study
 - Crown of thorns
 - 33 Days to Morning Glory
 - Catholic Way Passion
- Mission 2016
- Speakers: checking into Fr. John Ricardo or Fr. James McKarns
- Bus Trip 2015
 - Covington Cathedral, Sisters of Charity/Mt.St.Joseph, Cincinnati Cathedral, Athenaeum
- Evangelization Pamphlets – checking with FAMILIA on helping
- CHRP
 - Women' weekend was held on Jan 17-18 with 16 women in attendance and giving team of 7

St. Timothy Youth Ministry

February 2015

- Spent a Sunday at Exhilarating for indoor go-cart racing. The Youth really enjoyed it.
- Went to Top Flight Gymnastics for an open gym.
- Paul took 9 Youth to Washington DC for the annual March For Life to stand for all life. We went up for three days. Look to take more Youth next year.
- Will work alongside February Grant Recipient Notre Dame Urban Education Center on Fat Tuesday.
- Lock in on Friday March 6 after the Fish Fry. That is when we will officially welcome the new Confirmation class to St. Timothy Youth Ministry.

St. Timothy Parish School of Religion

February 2015 Report

Formation & PSR ~ grades 1 - 8:

Current & Upcoming Events:

- Confirmation was held on Tuesday, January 27 at 7:00pm. We had 79 Confirmed young men and women. Bishop Foys was unable to attend due to health reason. Fr. Dan Schomaker presided in his place. It was a beautiful evening for these young men and women along with their family and friends. Thanks goes out to Fr. Bolte, Deacon Dave Philbrick, Deacon Dave Profitt, Katie Barton and the entire Choir, parish staff and confirmation catechists.
- Confirmation classes are completed for the year. Their studies end with Confirmation. Plans are underway with the Youth Group for them to attend a kick off and to join the group to continue their faith lessons through the church.
- Formation took part in the mini Stewardship Fair held on January 11 & 12 after all Masses. Program information and catechist recruitment took part for primarily Sunday Morning Preschool ages 3-5 and Children's Liturgy of the Word Catechists. Several volunteers were recruiting for these programs. More Liturgy Catechists are still needed for Children's Liturgy of the Word (CLOW).
- All Diocesan required Safe Environment training has been completed for Preschool through 8th grade. Students are required to take part in the Diocesan training during religion classes. Reports will be submitted to Diocesan Formation Office.
- All PSR classes are participating in a service project called "More Than Enough". The project ties in with the second grade curriculum story of the fishes and loaves. We will be collecting cans of tuna and boxes of crackers. All classes will discuss the story, collect items and follow up with an understanding of where the items will be distributed to help those in need. We will be collection items through February.
- PSR classes will be working with the Outreach Ministry during Lent. We will be collecting can goods and grocery store gift cards to coincide with the outreach project. This will kick off on February 22.
- Class was cancelled on Monday, January 26 due to weather. It is policy to follow the Boone County School Systems cancellation procedures for inclement weather days. Boone County was off on that day due to mostly ice. Adjustments are made in the curriculum to account for missed lesson plans.

Planning & Long Range Projects:

- Plans are well underway for First Communion on Saturday, April 25 at 11:00am and 2:00pm. The Jesus Retreat will be held on Sunday, March 22
- Recruiting for catechists for next year will begin in March. This year we have over 90 catechists that help out in the PSR programs.
- Registration for 2015-2016 PSR classes will begin late March. Information will go out in the bulletin, sent home via PSR classes and postcards sent to home addresses. Special mailers will be made to all incoming first, seventh, eighth graders and Catholic school students that will be receiving sacraments in second and eighth grade next year.

St. Timothy Preschool/Kindergarten

February 2015 Report

- We have been registering students for the 2015-2016 school year throughout the past few weeks. So far, our numbers are the following:
 - Kindergarten: 25 students
 - 4 year old Preschool: 65 students
 - 3 year old Preschool: 52 students
 - Kindergarten Readiness Program: 12 students

90% of our current three year olds returned as registered four year olds for next year. Now, our registration period will remain open until the classes are full. Overall our enrollment has gone very well and we are continuing to give tours and are receiving several calls inquiring about our programs.

- Wednesday, February 4, we are celebrating community helpers with our Super Heroes Service Learning Celebration. We have invited over 200 community helpers to come to St. Timothy for lunch and the children will sing some special songs for them. The entire preschool will be coming to school on Wednesday and rotating between the following stations:
 - A visit with Officer Josh Dalton and his K-9 dog from the Florence Police Department.
 - Minds in Motion gross motor lab with a re-teaching of Stop, Drop and Roll
 - Craft---community helpers books
 - Snack
 - Story---community helpers
- We have asked families to take time at home and make cookies and cakes as a family and bring them to school tomorrow as dessert for our superheroes.
- Saturday, February 7, the Men's Prayer Group will be hosting the annual chicken dinner. The children will be singing and all proceeds will be going back to the preschool and kindergarten. The money has been designated to support Kindergarten Camp in the fall as well as materials for science experiments in the preschool.
- Next week we will be meeting with all of the staff members individually to begin our review process and letters of intent will be given to the staff during the last week of February.