

ST. TIMOTHY PARISH PASTORAL COUNCIL

November 5, 2014 Minutes

PRESENT: Father Bolte, Rick Harvey, Sue Keller, Miriam Burkart, Phil Sheehy, Bill Anderson, Tony Riegling, Michael Vogt, Gary McManus, and Jeremy Hayden.

EXCUSED: Trey Nix

CALL TO ORDER: Rick Harvey called the meeting to order.

OPENING PRAYER: Sue Keller led A Prayer for Guidance.

FINANCE: no report.

APPROVAL OF OCTOBER MINUTES: approved unanimously.

PILLAR REPORTS:

WORSHIP: Miriam Burkart presented the Pillar Report (report attached).

OUTREACH: Bill Anderson presented the Pillar Report (report attached).

ADULT FAITH FORMATION: Gary McManus presented the Pillar Report (report attached).

YOUTH FAITH FORMATION: Trey Nix provided the Pillar Report (report attached).

EDUCATION:

- Michael Vogt presented the Pillar Report for PSR and a separate report for Pre-Kindergarten and Kindergarten (both reports are attached).
- Tony Riegling presented a report on St. Paul's School (report attached).

COMMUNITY: Phil Sheehy presented the Pillar Report (report attached).

PASTOR'S REPORT:

- Mass Counts – Father Bolte thanked the counters!
- Snow Removal – the Parish is looking for a new provider.
- School Update – a joint meeting of Pastoral Council and Finance Committee was held on October 22 and it was determined to meet with the Bishop to seek his approval to move forward with a K-8 school.

NEW BUSINESS:

Opening Prayer for December – Sue Keller will lead A Prayer for Guidance.

Closing Prayer for December– Bill Anderson

CLOSING PRAYER: Gary McManus

Respectfully submitted,

Jeremy A. Hayden

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[ATTACHMENTS FOLLOW]

WORSHIP

Worship Committee

Meeting October 8, 2014

Present: Barton, K.; Burkart, M. ; Freeman, P.; Macaluso, L. ; Sansousy, L.; Schulte, E. ; Schwabe, T.

Absent: Fr. Richard Bolte ; DePue, J.; Klein, P.; Thompson, K.: Fr. Bolte- at Priest Retreat until Thursday.

Opening Prayer: Opening Prayer for a Worship Committee

August Minutes and September Minutes- were approved.

Committee Reports:

1. Pastoral Council – Miriam Burkart – reported on:
 - A. Oktoberfest- nothing to report
 - B. St. Timothy's 25th Anniversary- celebrated at Oktoberfest and the Pig Roast.
 - i. more formal celebration is being planned for January 25th (proceeding the patron saint day for St. Timothy) –the Bishop and other priests have been invited.
 - ii. E-mail from Fr. Bolte (9/12/14) indicated that Deacon Tom was heading this up and that a notice had been put in the bulletin. Pete said he would contact Deacon Tom.
 - iii. A&E and Music Committee need to be included in the planning
 - C. Further Clarifications and discussion regarding :
 - i. Toe strips: see Fr. Bolte's e-mail response dated 9/12/14
 - ii. Flags: see Fr. Bolte's e-mail response dated 9/12/14
 - iii. Placement of collection basket: see Fr. Bolte's e-mail response dated 9/12/14:
 - a. Discussion about putting it next to the deacon's chair or table.
 - b. It can't be placed in front of the altar for safety reasons and also because it could obstruct the view of the altar.
 - c. Everyone is doing their own thing on the altar. a lot of movement going on back there
 - d. EMOC's- Extraordinary Ministers of Communion need more training
 - e. P. Freeman offered to train
 - f. More room needed on the altar, suggestion made to remove a chair for better access near sink
2. Art and Environment-Eileen Schulte provided the following updates:
 - A. Still no replacements to chair the A&E committee
 - B. May try to put it in the bulletin regarding job duties/responsibilities
 - C. Responsibilities may need to be simplified
 - D. Discussion about why people were not stepping up to help
 - E. Incentives such as service hours, food have been tried
 - F. Replacement needs to be a responsible person to send e-mails and be "in charge"
 - G. Other suggestions:
 - a. Describe needs more completely
 - b. Write an article in the Companion
 - H. Other concerns: during Advent, Christmas, and Easter Seasons, many changes are needed and timing is critical, a lot of detailed work and planning are involved.
 - I. Many things have been documented
 - J. Eileen, Gina and Sharon offered to assist in the transition

3. Bereavement-
 - A. Pat was absent
 - B. No report provided
4. Music-Katie Barton reported on:
 - A. Number Board for Choir
 - B. 3 different number sizes were brought in for input- most felt 6" was too large, 4 ½ inch size preferred
 - C. Advantages of using smaller numbers:
 - a. Cheaper
 - b. Just as effective as larger, less obtrusive
 - D. Price- best choice was \$135.00-\$140.00 from Church Supply Warehouse.com not including hardware. Other vendors were mentioned.
 - E. Knights of Columbus have offered to help defray the costs- she will pursue their help with the funding \$350 or less for both boards, with 4" number
 - F. Height matters- it needs to be low enough to replace, but high enough so that people would not bump into them
 - G. Once purchased, an announcement was suggested to draw attention to the board

Old Business:

1. Replacement for Sarah Hoeben
 - A. P. Freeman read Father Bolte's- e-mail response dated 9-14-2014
 - B. Bob Maze was the alternate selected this year
 - C. Question arose about the term of the person replacing Sarah
 - D. Committee agreed that Father Bolte should make the final selection
2. October Rosary
 - A. Twila prepared schedule for all Rosary leaders
 - B. All dates and times have been covered
2. Parish Reconciliation Service- Dec. 9. Katie brought in 3 different options for services and presented info on each.
 - A. No consensus reached by committee- LM suggested Prayer for Light (2nd option)
 - B. P. Freeman offered to ask other deacons how they are conducting the service
 - C. KB indicated that it needs to be decided soon, so that the flyers are produced timely and that all who need to participate can be informed of their duties and responsibilities

New Business:

1. Announcements/Close of Mass Questions
 - a. Discussion about the timing of the announcements and the prayer for the school before the final blessing:
 - b. most agreed timing was to allow for most of the parishioners to hear before leaving Church
 - c. some cited different sequences at different parishes
3. Any other issues brought up by parishioners/members
 - a. None reported

Meeting adjourned at 9:05pm

Next Meeting: Wed., Nov. 12, at 7:30, Room 5 in the Parish Center

Closing Prayer: Hail Mary

Respectfully submitted by,
Loretta Macaluso

COMMUNITY

- Holiday Shop Night is tonight. This is an additional way to solicit donations for the dinner dance.
 - Dinner Dance will be held on February 14. Theme is Masquerade. Donations always welcome.
 - Oktoberfest looks like it is going to end up right around \$65,000-\$66,000 which is comparable to last year, and up from the few years previous.
 - Breakfast with Santa will be Saturday, December 6th, 9-11am.
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SERVICE

Outreach Committee

Meeting Minutes October 9, 2014

Present: Vickie Bauerle, Vanessa Moorman, Rebecca Hill, Katy Sullivan, Bill Anderson, Mary Jo Rehtin. Since a quorum was not present, the meeting continued on an informal basis.

- Katy provided the opening prayer and introduced the new youth representative, Rebecca Hill.
- Garden Harvest- harvest from the garden is slowing down. There will be a dinner for helpers sometime in February. Father Bolte is looking into obtaining a grant to purchase a large refrigerator to store the produce.
- Mary Rose Mission - the youth served the meal on September 28. Mary Rose staff was highly complimentary of them. Next time we will prepare a meal that is less labor intensive—pork barbecue. We do have a certified kitchen at St. Tim's. We need a person certified by the health department in order to cook here for Mary Rose. Katy will investigate.
- Halloween Costumes- notice is in the bulletin.
- November grant - Rosalie is in charge. We will need a few people to work the dinner and the parish will provide desserts.
- Baby Shower – cards are out. Items will be collected, sorted and given to agencies.
- Pro-life prayer vigil is October 24 at the abortion clinic..
- St. Vincent De Paul- we are collecting data that will be presented to Pastoral Council. Katy has seen an increase of requests for help.
- Thanksgiving Drive – We will have help from PSR and the Boy Scouts. It was suggested that we hold some food back to be used in the St. Tim's community.
- Alternative Christmas—The Confirmation classes will assist with this.
- Giving tree collection-Challenge girls will help with this.
- African Mission-The school that we were supporting has been closed. There was some discussion as to whether we should seek out another Catholic school in Africa and offer help.
- Grant applications are in and binders have been given out. We were reminded that this information is confidential and should not be discussed outside of the meeting. We are allowed to contact agencies involved with questions. We are encouraged to take notes as we read so we can have a knowledgeable discussion as we decide about recipients. Grant requirements require that the agency serve Northern Kentucky so the Little Sisters of the Poor application cannot be considered. Grant meeting is November 6 at 6 PM. Dinner will be provided. Expect about 3 hours for the meeting.

Respectfully submitted by Mary Jo Rehtin

FORMATION

ADULT FAITH FORMATION

Meeting 11/5/14

- Blessing of the Pets was October 4, 2014 at 10am. We had 15 – 16 pets.
- Fr. Sichko was a big hit at the Parish Mission. The Church was full all 3 nights with many attendees from other parishes. The cost was \$3,000. They needed more babysitters.
- Robert Rogers will be at St. Tims on 5/3/2015. There will be a Potluck dinner after the 11:30 mass. Talk will start at 2:30 till 4:00
- Fr. Maher will do a half day mission on February 21, 2015 to start the Bible Study with Jeff Cavins. Info at: <http://ascensionpress.com/t/category/study-programs/catholic-bible-study/adult-bible-study>.
- New sessions for Theology of the Body will take place in September and October of 2015.
- Looking into doing something with 5-6-7-8 graders and their parents a learning day like; Why are people homeless?
- Checking into a free way to email parishioners about events each month
- Encouraging RCIA and Confirmation sponsors to take candidates to the stations on the hill and walk them together.
- Thanksgiving Ecumenical Gathering will be at St. Timothy's November 23, 2014 at 4pm. Flyers are being finalized. Boy scouts girl scouts police and fire fighters have been asked to attend. Pumpkin pie in Brodnick hall afterwards
- Magnet Flags to be handed out for Veterans Day weekend. November 8-9. Asking scouts to help hand out magnets that say support our troops.
- Will look into it hand out packets to bring people back to the church more after the Holidays. We will discuss at next meeting
- Next Meeting November 19, 2014

YOUTH MINISTRY

- We went Trick or Treating for Can Goods on October 26th in the Orleans neighborhood. 20 Youth from our Parish went out into my neighborhood and asked for can good donations for different organizations. In a span of an hour and a half they collected over 800 can goods from the good people of the Orleans subdivision.
- We have used the heck out of the Bon Fire pit up on the hill this fall. We have held many a gatherings at the pit. We will miss the fire pit when the school is built.
- We have been invited by the Adult Faith Formation to the Thanksgiving Ecumenical service on November 23rd. We are looking forward to that service.
- We will be having our own Adoration service on 11/16, I like to surprise the youth when we do these so don't say anything.
- We will be holding our first fundraiser on 12/7. These fundraisers will be for the Mission Trip to Mexico which is scheduled for the second week in June, 7th thru the 13th. This fundraiser will be a Parents day out to get some Christmas shopping done. We are going to be watching their children with the outreach committee. All proceeds will go to the Mission Trip.
- On a personal note I have been appointed to the Diocese Youth Advisory Board by our Bishop. This board will plan Diocese wide events including (World Youth Day, in Poland) Youth 2000 retreat, as well as National youth conferences. I am looking forward to sitting on this board and working with fellow Diocese Youth Ministers.

PARISH SCHOOL OF RELIGION

November 2014 – Debbie Froschauer

Grades 1 - 8:

Current & Upcoming Events:

- Confirmation students went on the Agency Adoption program on Friday, October 10 from 8:00-1:00. The students and parent chaperones went to 8 different agencies in Northern Kentucky. The groups worked at The Point, HONK, Hosea House, Senior Services of NKY, United Ministries, BeConcerned, St. Bernard Parish Pantry and Welcome House. The students volunteered their time, learned about the agency and helped out where needed.
- Alternative Christmas Fair is December 7 & 8. The Confirmation students will be working the fair to represent their class's agency that they adopted and visited. The students are required to work at least two hours each for service hours toward Confirmation. A big PR push is in place to advertise the event and increase attendance.
- Confirmation Sponsor Night is Monday, November 17. Confirmation candidates and sponsors will attend this special evening to continue their journey toward Confirmation. Plans for the evening include a get to know you activity for the candidate and sponsor, a faith sharing activity and a speaker.
- The First Reconciliation Retreat is Sunday, November 23 in Brodnick Hall. All students who will attend the First Reconciliation program on December 15 are required to attend. This includes students that attend a Catholic school. Students will attend with at least one parent/guardian.

Planning & Long Range Projects:

- First Reconciliation will be held on Monday, December 15 at 5:30 and 7:00pm. A dinner will be held in the Parish Center in between the two services for all the priests.
- Confirmation Retreat will be held on Saturday, January 10. The YCET team from the Diocese will conduct the retreat for the Confirmation Candidates.
- Confirmation is scheduled for Tuesday, January 27.

PRESCHOOL AND KINDERGARTEN

Report from Deb Thomas

- We completed our first service learning project in collaboration with the Parish Baby Shower. The preschool children learned about babies and what babies needs through our Babies, Bottles and Blessings project. All of our donations were given to the Parish Outreach Families for Life Committee. Preschool parents were invited to help with this event as well. It was a huge success!!!!
- Recruiting for next year is under way!
 - Our Current Family Open House was on October 23 and we had over 80% participation of our current families
 - New Family Open House at St. Timothy is on November 7th (this Thursday) from 6-7 in the parish center.
- G.I.G.G.L.E. Night is our service learning family night and it is on November 14. We have a service learning committee comprised of 26 parents and we are working together to prepare for the service night. As of today we have almost three hundred people attending! We are looking forward to a great night of service.
- On November 17, I will be going to Morehead University to present the Service Learning model we have created here at St. Timothy to other educators. This is an excellent opportunity to promote the importance of service learning beginning at a young age and for others to generate ideas and provide feedback about our service learning program.
- On February 4, we will be inviting the police, firemen, doctors, EMT's and having our families cater an appreciation luncheon for our community helpers. We will teach several lessons on the importance of our community helpers throughout the month of January and the kids will make special table decorations and then they will treat our "Super Heroes" to a musical performance. We will be sending information to the various departments now so that they are able to save the date.

PSR RESOURCE ROOM

- Everything is running smoothly. We are continuing to adapt lessons and work with the children on the basic understanding of the sign of the cross. We have been working on this for several weeks.

ST. PAUL SCHOOL

Nov 2014 Principal Report to the St. Timothy Pastoral Council
 Tony Riegling

1. School is going well. Our students are learning well and we are seeing some very exciting returns on our Blue Ribbon School announcement.
2. See Table 1 for the current data on registration. There is no change since last month.
3. September 30, US. Secretary of Education Arnie Duncan named St. Paul Catholic School as a National Blue Ribbon School of Excellence, placing St. Paul in the top 15% of all schools in the United States, and one of only 50 non-public schools to receive the honor. The National Blue Ribbon Schools Program (BRS) recognizes schools excelling in several areas. Schools must show exceptional student achievement with math and reading achievement each in the top 15% of students in the nation. Schools are also judged on the overall strength of the curriculum, the use of data to guide learning, engagement with parents and the greater community, how the faculty and staff work together, instructional techniques, professional learning of the faculty, and school leadership. Ms. Andy Lonneman, Mr. Dave Maher, and I will travel to Washington D.C. for the formal presentation on November 10th and 11th. We will receive a flag and a plaque.
4. St. Paul will have a week of celebration beginning on Sunday, November 16th. Bishop Foys has agreed to conduct Vespers Sunday afternoon at 3:00 PM, followed by a formal presentation ceremony, and a punch and cookies reception. Each day of the following week will include a celebratory theme.
 - Sunday, Nov 16.
 - 3:00 Vespers
 - 3:30 (or immediately after Vespers) reception in the gym
 - Monday
 - Game Day – teachers decide in their room
 - Blue suckers are available for prizes
 - Tuesday – Parade 1:00
 - Start in mall area
 - Faculty and staff walk
 - Parents watch classes
 - Theme = Blue Ribbon Proud = something around the Blue Ribbon criteria.
 - Student Council lead and carry the banner
 - Bad weather – parade in gym
 - Wednesday
 - Party Day at lunch
 - Open the gym at lunch (cafeteria folks can handle that) – Everyone eats at once
 - Thursday
 - School Spirit Day – Blue and Gold
 - Classroom cheers over intercom
 - Friday
 - Called prizes all day long
5. Our programmatic changes are in place.
 - We are using the STAR Early Literacy (K-2), STAR Reading (1-8), and STAR Math (1-8) tests to help measure student achievement. All students were tested to begin the year, and will be remeasured at the end of each trimester. The tests take 15-20 minutes during computer class. The tests provide important information on the current skill

Gd	Oct	No	Ch
K	34	34	
1	32	32	
2	38	38	
3	38	39	+1
4	39	39	
5	51	51	
6	36	37	+1
7	33	34	+1
8	47	47	
Tota	348	351	+3
Table 1			

- levels of students, their progress, and help establish appropriate benchmarks for growth.
- Title I tutoring in reading and math is under way after school for 1 hour, four days a week. Tutoring will also be available for 30 days during the summer. Tutoring is free to qualifying students. We have completed assessments in both reading and math and are inviting eligible students to participate.
 - Our PeaceBuilders program is in use throughout the school. The program seems to be going nicely.
 - The archery materials have arrived and we have begun active shooting. The response from the teachers, students, and parents has been very positive. We have about 51 participants for the archery team.
 - Our technology program is continuing to take shape. We have determined that Chromebooks and Google Apps for Education are the direction we will take. We have six machines available for exploration and learning. Our next step is to purchase a classroom set for use during the remainder of this year as we define our concept of operation.
 - Our Theology of the Body instruction began on October 17th. A parent night was held on October 7th in order to help parents become familiar with the program. The session was attended by about 30 parents. We are using the text *Theology of the Body for Teens*.
6. We continue to work with a professional grant writer to find funds for our library improvements. I did receive notice from the Durr Foundation that our application has been placed on the November Board agenda. That is usually a very good sign.
 7. Conferences have moved from the evening of Nov 24-25 to Nov 25, 10:00AM to 7:00 PM.