

ST. TIMOTHY PASTORAL COUNCIL MINUTES

May 1, 2013

Present: Fr. Bolte, Fr. Jacob, Phil Sheehy, Rick Harvey, Paul Melihercik, Paul Stratman, Pete Freeman

Absent: Sue Keller, Erica Kohlman, Nicole Grosser

Phil Sheehy called the meeting to order. April minutes were approved.

Opening Prayer: Paul Stratman

Finance: There was no representative from finance council and no finance report. Fr. Bolte mentioned that the finance council is working on the budget for next year and should have it ready for pastoral council approval at the June meeting.

Worship: Pete presented the report for Erica ([attached](#)). The committee is working on getting window clings made for the glass doors at the entrance to the sanctuary to make them more visible when open. The choir will present a concert on May 19 that will be followed by a spaghetti dinner, to help fund the mission trip. Choir camp will be held July 9-12. Choir camp is for children ages 6-14.

Outreach: Paul Melihercik read the report ([attached](#)). 27 volunteers participated in the first garden planting on April 15. Next planting is scheduled for Saturday May 11. Twenty people have registered for the Mission Trip to West Virginia, June 16-22. Fund raisers will begin with all Masses the weekend of May 11-12. Families For Life ministry will hand out prayer cards after all Masses on Mother's Day weekend May 11-12. Cross The Bridge For Life information will be shared after Masses the weekends of May 19-20 and May 25-26.

Adult Faith Formation: Pete read the report ([attached](#)). Sister Olga Wittekind of Oldenburg Monastery will speak on May 13. A deposit was sent to Fr. Jim Sichko for the next parish mission scheduled for October 12-14, 2014. The committee is planning topics to revive the "Tapping Into Theology" program. Deacon Dave Philbrick has been assigned to Adult Faith Formation and will join the next meeting.

Youth Formation: Fr. Jacob read the report ([attached](#)). STYM held a meeting to discuss their participation in the upcoming Parish Mission trip to West Virginia. Paul Dierig and six members of STYM will be going on the trip. The group placed the blue pinwheels on parish grounds for Child Abuse Prevention month. Senior appreciation dinner is scheduled for May 5.

Education: Paul Stratman read the report ([attached](#)).

- The kindergarten program will come to a close on May 22 with an awards ceremony and closing program. All kindergartners will leave the program able to read! This summer there will be an extensive kindergarten curriculum realignment.
- Preschool registration has gone very well this year. Five four year old classes and four three year old classes have been filled. There are a few three year old spots available. Staff members final reviews are done and each teacher is working on a self-evaluation and growth plan for Fall. Preschool graduation and closing program is May 22, which is last day for students.
- Service learning final project is completed. Children were earning money at home for the Ed Colina Foundation. The school completed nine service projects this year and received the Jefferson Award.
- All catechists for the Special Needs Resource Program are returning. New faith buddies are being recruited to replace many who will be heading to college.
- PSR First Communion will be celebrated Saturday May 4 at 11:30 and 2:00. 113 students will receive First Communion. There will be a reception in Brodnick Hall following the 9:30 and 11:30 Masses on Sunday May 5.

- PSR closing Mass will be 9:30 on May 5. Sunday preschool students will also participate in a May Crowning during the Mass.
- Confirmation informational meeting was held Monday, April 29. 75% of students and parents attended.
- PSR registration for 2013-2014 continues. Catechist recruitment is ongoing for grades 1-8 and Sunday morning preschool.

Community – no report was given.

Pastor's Report – Father Bolte

- Discernment for pastoral council and other committees is set for May 19 in Brodnick Hall. Nominated parishioners are being contacted by the parish office.
- The school exploratory committee has documents ready for review with Bishop Foys. The committee has met with the architect. The consultants that conducted the last survey have recommended that we can start doing educational activities, followed by fundraising at the end of the year, depending on approval by the Bishop. Fr. Bolte is to meet with Bishop Foys.
- There is no new update on the baptismal font.
- The scouts are working on cleaning up the hill and are planning to install outdoor Stations of the Cross, using large crosses and the old stations from the Church. The crosses would ring the pond. Three would be removable, as needed, for access to the hill.
- Fr. Bolte is looking into excavating and restoring the pond.
- Kathy Russell has been dismissed as principal at St. Paul School. Two interviews for the new principal are scheduled. The goal is to have a new principal hired by mid-May. Anne Schafer is the acting principal.
- DPAA is progressing well. We are closer to reaching our goal than we were at this time last year.

New Business – Incoming and outgoing pastoral council members will meet together at the June meeting. Pastoral council will discuss and review next year's budget at the June meeting, if the Finance Committee has it ready.

Next Meeting date: Wednesday June 5. Rick Harvey will give the opening prayer. Phil Sheehy will give the closing prayer.

Phil closed the meeting and Paul Stratman offered the closing prayer.

Respectfully submitted,
Pete Freeman

Worship Committee

Meeting Minutes - April 10, 2013

Present: Fr. Jacob, Steve Pujol, Katie Barton, Barb Gorres, Joyce DePue, Sharon Ryan, Laura Nix, Erica Kohlman and Twila Schwabe

The meeting was started with prayer at 7:04 pm.
The minutes from January were approved by Steve Pujol and Laura Nix.

Pastoral Report

- The Stations of the Cross are finished.
- The baptismal font is coming.

Art and Environment

- The committee is still working on the window clings.
- It was suggested that the worship committee take on more of responsibilities of Holy Week next year. Laura is retyping the list of duties that need to be done.
- A Eucharistic minister fell coming down the steps. This issue needs to be addressed during the Parish Council meeting.
- Is it possible to move the Statue of Mary to the front of the Church for the May 5th Crowning?

Music

- On May 19 at 4 PM, there will be a concert with a spaghetti dinner to follow in Brodnick Hall. All money raised will go the Outreach trip to West Virginia. The theme for the concert will be 'The Year of Faith.'
- The Choir will be performing June 2 at the Mother of God Cathedral in celebration of the Feast of Corpus Christi.
- Choir Camp will be held July 9-12. There will be a concert Friday night with an ice cream social afterwards. The Camp is for children 6 -14 years of age. They do not have to be parishioners to attend.

Old Business

- Steve still needs to talk to Dody Robinson about have sign-ups for Adoration in the Gathering Space after the weekend Masses.
- A ceremony for the servers is still planned for April 27 in the morning.
- The Rosary will not be said before the Masses in May.

New Business

Plans need to be made if we are going to do the Stations of the Crib in December. Also for the Feast of Saint Timothy in January.

The next meeting will be May 8, 2013 at 7:00.

The meeting closed with prayer and was adjourned at 8:05.

Service Report

from Lesley Duggan

Garden News

- 27 volunteers participated in the first planting on April 15.
- The next planting will be Saturday, May 11 @ 9:00 AM.
- The hay used between the tomato plants has been donated to the garden. This year's donor will not have it to donate. The need for a hay donation will be put in the bulletin; otherwise, it will need to be purchased.
- A small upright fridge/freezer will be added to the pole barn. This will be helpful with the volunteers' water/ice cream treats, etc. There is a possible donor for this item.

Summer Mission Trip

- 20 participants have registered for the June 16-22 trip to West Virginia.
 - 11 adults, 9 youth. 12 with previous mission trip experience
- Mission work will include home repairs and a mega sports camp for the children of the community.
- Fundraisers begin with all Masses May 11-12 with Virtual Sales of Fishes, loaves and baskets and a Mother's Day Bake Sale. Other fundraisers include:
 - Spaghetti Dinner on May 19
 - Empty Your Pockets weekend June 1^t-2
- Parishioners can also support the mission with donations of:
 - New or gently used sports equipment
 - School supplies
 - Colored pencils
 - Coloring books
 - Granola bars or other sealed snacks
 - Powdered Gatorade/drink mixes

Families for Life Ministry

- Prayer cards will be passed out after Masses Mother's Day weekend
- Cross the Bridge for Life information will be shared after Masses May 19-20, 25-26

Youth Ministry

May 01, 2013

from Paul Dierig

- Meeting about the Parish Mission to West Virginia. Paul Dierig is going along with six youth members.
- The Youth put out Pinwheels for Child Abuse Prevention month
- The Youth entertained the eighth-grade students. We had 15 attend the meeting. The eighth-grade students will be able to come back once the school year is over
- Planning a camping trip this summer. One night overnight in August, place to be determined
- Tim and Paul had a planning meeting with adult volunteers to discuss upcoming events for youth.
- Planning is ongoing for our graduating Senior appreciation dinner scheduled for May 5.
- We had a tough question night; covered homosexuality and marriage.
- We had a fun night of games on the hill on a nice Sunday evening.

Adult Faith Formation Committee

Meeting minutes - April 21, 2013

Attendees: Pat Tenbrink, Carol Ann Morrow, Eileen Messer, Paul Stratman, Pete Freeman

- The committee finalized plans for Sr. Olga Wittekind's presentation, "Healing the World from the Inside Out" on May 13. 7:00pm in Brodnick Hall
- A deposit has been made to reserve Fr. Jim Sichko as speaker for our next parish mission, scheduled for October 12-14, 2014.
- The committee discussed starting a program centered around the book, "The Four Signs of A Dynamic Catholic" by Matthew Kelly. Pete has contacted Dynamic Catholic about their seminar and is waiting information.
- The committee is going to look at rejuvenating "Tapping into Theology" with 3 nights in the Fall and 3 in the Spring, depending on availability on the parish calendar. At least one night would be the popular "Ask Father" question and answer night.
- Carol Ann is going to talk to Fr. Bolte about evening talks on Vatican II and the committee will look at putting dates on the calendar, which could be our Fall "Tapping into Theology" nights.
- Pete was contacted by Tim McGilloway about the Financial Peace University, which isn't clear if it's Adult Faith Formation. However, Pete and Tim agreed to put some money in the budget to help cover the cost of people who wanted to come but couldn't afford the \$90 course fee. Tim is doing most of the work himself.
- Pete submitted the 2013 budget for AFF, speaker fees and CRHP to the parish office.
- Pat Tenbrink has now assumed the lead of AFF.
- Next meeting is scheduled for May 11.

PSR ~ grades 1 - 8

from Debbie Froschauer

Current & Upcoming Events

- First Communion will be celebrated on May 4 at 11:30am and 2:00pm Masses. 113 students will receive their First Holy Communion. Three RCIC students received their First Communion during the Easter Vigil. There will be a reception in Brodnick Hall following the 9:30 and 11:30 Masses on May 5. Fr. Bolte will hold a special blessing in the Youth Room for First Communion and gift items that the kids receive. First Communicants are encouraged to wear their First Communion attire to church.
- PSR Closing Mass will take place on Sunday, May 5 at the 9:30 Mass. The Sunday Preschool students will participate in a May Crowning ceremony during Mass.
- The Confirmation Informational Meeting was held on Monday, April 29. Had a very good turn out with 75% of students and parents in attendance.
- PSR classes have concluded for the year. All PSR materials will be taken down from rooms and hallway. Rooms and file cabinets will all be cleaned out and reorganized for next year.
- Catechist Appreciation Brunch is planned for Sunday, May 5 from 11:00 - 1:30.

Planning & Long Range Projects

- Registration continues for the 2013-2014 school year.
- Catechist recruitment is taking place for grades 1-8 and Sunday Morning Preschool.

Special Needs Resource Program (PSR)

from Deb Thomas

This program continues to humble me and challenge me at the same time. We have started to recruit some new faith buddies for the program and we have a few more families who have children with special needs registered for the program. All of the catechists will be returning and many of the faith buddies are heading to college.

Sunday Preschool (PSR)

from Deb Thomas

I am currently working on recruiting catechists and parent helpers for this program for the 2013-2014 school year and am looking forward to the new teaching tools we will be using.

Preschool and Kindergarten

from Deb Thomas

Kindergarten

The kindergarten program will come to a close May 22 with an awards ceremony and closing program. This was a very successful year for all of our children on many levels. ALL of our kindergarteners will leave our program reading! The kindergarten class will be presenting the annual performance of the Kindergarten Zoo Program on May 9, will be going to the zoo May 10.

This summer we will begin an extensive kindergarten curriculum alignment. The basics of our kindergarten program will remain the same. We will use the same reading program, (which has been extremely successful), same religion program etc. However, this year we will be adapting our math series and adding more science experiments.

As summer begins I will begin to do the following for our kindergarten program:

- Re-align the kindergarten curriculum with the Diocesan Curriculum (yearly project)
- Plan our Kindergarten Camp (3rd yr.) In this program, our students will come to school on August 5 and 6 for individual assessments and a brief introduction to kindergarten
- Assess various programs within the kindergarten and work with our teaching staff to develop a plan to strengthen and improve our program
- Plan the Service Learning projects for the year with the Mayerson Foundation

Preschool

Preschool registration has gone very well this year. We have been able to fill five four year old classes and four three year old classes. We do have a few three year old spots available.

I have completed each staff member's final review and evaluation. Each teacher is also working on a self-evaluation and a professional growth plan for the fall. As summer begins, I will begin to do the following for our preschool program:

- Create and develop a science curriculum for small group instruction
- Complete a supplies inventory and begin ordering processes for the fall
- Assess various programs within the preschool and work with the teaching staff to develop a five year strategic plan to strengthen and improve our program. I will be preparing some background information and statistics so that the development of this plan in August will run smoothly. The teaching staff will complete 30 hours of in-service before school begins and I will be scheduling this instruction as well
- Plan the Service Learning for the year with the Mayerson Foundation. The preschool will complete a service learning project each month.
- Begin the orientation process and summer mailings
- Plan teacher orientations/ teacher enrichments

This week the Frisch Marionettes will be visiting the preschool and the following week is our Transportation Exploration! Preschool Graduation and closing program is on May 22 and this is also the students' last day. The teachers will return on May 23 and 24 to clean the classrooms and organize the remaining curriculum items.

Service Learning

We have just completed our final service learning project for this school year. The children were earning money at home to donate to the Ed Colina Foundation. This has been a great project and the kids have truly enjoyed learning the process of giving and reflecting on how giving can change their lives. We have completed 9 projects this year and also received the Jefferson Award. I will be meeting with our Service Learning Coordinator on Thursday morning to discuss/review the projects that we have completed this year. Service Learning has been a phenomenal addition to our curriculum and has truly challenged us to "teach" giving to those in need.

Kroger Community Rewards Program

We have been advertising that it is time to re-enroll your Kroger Community Rewards Card. We will run a full page flyer in the bulletin this week. All of the re-enrollment information comes directly from Kroger. Considering all the changes that Kroger has made this year, we have done well, but have lost approximately \$8,000 in "free money". This is non-budgeted money, so it will not drastically affect our program, but it has been a challenge and the reality is that it is impossible to receive what we have in the past. For our area, we are doing well.