

## **ST. TIMOTHY PASTORAL COUNCIL MINUTES**

**June 26, 2013**

**PRESENT:** Phil Sheehy, Paul Stratman, Rick Harvey, Erica Kohlman, Sue Keller, Paul Melihercik, Miriam Burkart, Deacon Steve Alley, Jeremy Hayden, Jason Welch, Pete Freeman

**ABSENT:** Fr. Bolte, Trey Nix, Carl Gilman

Phil Sheehy called the meeting to order. May minutes were approved and seconded

Opening Prayer: Rick Harvey

The Pastoral Council extended their sympathy to Fr. Bolte on the death of his father.

We welcomed the following new members to the Pastoral Council:  
Miriam Burkart, Jeremy Hayden, Trey Nix and Carl Gilman.

The following members have served their term and we give them our thanks:  
Pete Freeman and Paul Melihercik

**FINANCE:** Jason Welch from the Finance Committee reported on the May financials. The collections were down for May and year to date collections are down. There was some discussion regarding contributions to DPAA vs. collections. It was noted that the DPAA was coming along good and that contributions were made to the DPAA rather than to the weekly collections.

Budget for the fiscal year was presented. Discussion on the tuition costs for St. Tim's children in St. Paul's school. Discussion regarding St. Tim's school vs. student enrollment at St. Paul's.

There will be additional costs incurred for replacing the baptismal font, expansion of the driveway and a service drive for the fryers.

Motion to approve the budget; approved and second

**WORSHIP:** Erica Kohlman presented the Pillar Report for May and June ([see attached](#))

**OUTREACH:** Phil Melihercik - no report

**ADULT FAITH FORMATION:** Pete Freeman presented the Pillar Report. Deacon Dave Philbrick is now attending meetings. ([see attached](#))

**YOUTH FAITH FORMATION:** Fr. Jacob - mission was a success

**UMBRELLA GROUP:** Fr. Jacob - no report

**EDUCATION:** Paul Stratman presented the Pillar Report ([see attached](#))

**COMMUNITY:** Nicole Grosser has resigned

### **PASTOR'S REPORT:**

Deacon Alley...reported for Fr. Bolte

Bishop has given the okay to share the education process with the parish. Capital campaign for the school has been authorized. Discussions continued about the school.

## **NEW BUSINESS**

### Officers for 2013-2014

Chairman - Rick Harvey

Vice Chairman - Sue Keller

Secretary - Jeremy Hayden (Trey Nix alternate)

Worship - Miriam Burkart

Outreach - Phil Sheehy

Adult Faith Formation - Paul Stratman

Youth Faith Formation - Fr. Jacob

Education - Erica Kohlman

Community - Carl Gilman

Opening Prayer for August - Trey Nix

Closing Prayer for August - Carl Gilman

Closing Prayer: Phil Sheehy

Respectfully submitted,  
Sue Keller

## **Worship**

Worship Committee Minutes  
June 6, 2013

Present: Fr. Jacob, Steve Pujol, Laura Nix, Sharon Ryan, Kathleen Thompson, Barbara Gorres, Lia Sansoucy, Katie Barton, Twila Schwabe, Sarah Hoeben, Joyce DePue, Erica Kohlman

The meeting was started with the Worship Committee Prayer by Fr. Jacob at 7:00 pm.

Steve introduced our two new members: Kathleen Thompson and Lia Sansoucy.  
The outgoing members are: Steve Pujol, Sharon Ryan, and Joyce DePue.

The May meeting was discussed. In addition, we briefly reviewed the "Worship Committee Notes" dated May 24, 2013 written by Steve Pujol (Chairperson, whose term ended this month). He noted that Worship Committee most needs to work on taking the great ideas conceived and ensure that those ideas are developed early enough in order to put those ideas into action. Most notably:

- STYM Kick-Off Mass: Katie will get a date for the Mass from STYM leaders, Paul Dierig & Tim McGilloway. It would be nice to have youth-oriented music that evening. (*note: in previous meetings we talked about coordinating youth for lectors and/or EMOHCs, greeters, etc.*)
- Katie contacted Deacon Dave Profitt about a Welcome Home Sunday. He will help with it. Perhaps, there will be a postcard mailing. This might include members in the parish directory. (*Secretary note: see June 2012 minutes for other ideas regarding this.*)
- Stations of the Crib: Kathleen will coordinate adjustments to the script with Paul Barton and get the dates set in the Parish Calendar. Then we'll be able to advertise and/or coordinate with PSR, STYM, Children's Choir, and/or Pre-School/Kindergarten.
- October Rosary: Need to get this started in August.

### Pastoral Report

The Pastoral Council has not yet met this month due to Bishop Foys' visit on June 5. They will meet June 26. Fr. Jacob gave a brief update. Details will follow pending the Pastoral Council meeting.

### Music Ministry (Katie Barton)

- The Choir is finished for the summer.
- The Concert went very well.
- The cathedral performance for the Corpus Christi Eucharistic Procession went very well. Fr. Ryan Maher was very complimentary, and asked if the choir might be interested in supporting other diocesan functions.
- Choir Camp will be July 8-12 for kids ages 6-14. There will be a concert on Friday night, July 12. The theme is "Discovering Faith through Music."

### Art and Environment (Sharon Ryan)

- The church is being decorated for Ordinary Time.
- Sarah Hoeben will check on the window clings/ etchings with Sue Fischner.
- Laura asked if there has been an inventory done in the working sacristy. It has been organized.
- Laura Nix brought samples of toe strips for the altar steps. Sarah said she'd give an opinion for recommending to Fr. Bolte. There are black toe strips at IKEA.

### Bereavement Committee (Joyce DePue)

The children's pall was found. It matches some of the vestments. There is no infants' pall. When needed, the larger pall can be folded appropriately.

### Liturgical Ministers

- There was a celebration in April to recognize and reward the servers. Pizza and prizes were given.
- Some purificators are being used as dishrags. Ideas to help with this:  
Make pictures for placement of items in the credence table cupboards (like the room pictures in the Parish Center). Tape to the inside doors.  
Document detailed instructions (what goes where for which Masses) and distribute to the current EMOHCs. Tape one to inside door of credence table. Place one in a visible location in the sacristy.
- The suggestion of making it standard that all EMOHCs use the ramp to move into position to distribute the Precious Body and Blood was not approved. Some suggestions were made for time-saving with distribution of Holy Communion. It was suggested that the GIRM (General Instructions of the Roman Missal) be read first. Twila, Sarah, and Laura offered to read the GIRM and inform Worship Committee.

### New Business

A parishioner brought up hosting the Our Lady of Fatima statue which travels the country. It is in Ohio until August 26, and then it travels to Louisville September 12. Katie sent an email offering to host the statue from Tuesday, September 3, to Wednesday, September 11. Fr. Jacob said that he would arrange the devotional schedule while the statue is here. Sarah will contact other parishes in the diocese to see if they'd like to host Aug 27- Sep 3 and/or one or more of the days that we have the statue. [www.thefatimastatue.org](http://www.thefatimastatue.org)

### Election of Officers

Kathleen Thompson offered to be Chairperson and was accepted.  
Barbara Gorres offered to be Vice-Chairperson and was accepted.  
Laura Nix volunteered and was accepted to be Secretary

The next meeting will be July 18, 2013 at 7pm. Usually there is not a meeting in July, but there will be one this year because of the possibility of the Fatima statue being here.

The meeting closed with prayer led by Fr. Jacob and was adjourned at 8:15.

### Old Business Not Updated

Baptismal font  
DPAA

Worship Committee Minutes  
May 8, 2013

Present: Steve Pujol, Erica Kohlman, Laura Nix, Sarah Hoeben

Committee Reports

No reports from the pastor or the bereavement committee

Music Ministry

Will present concert on May 19<sup>th</sup> centered around the year of faith. Spaghetti dinner will be served afterwards by STYM and a freewill donation will be collected to support the parish mission trip.

Art and Environment

Working towards edging on the stairs leading up to the alter in an effort to increase visibility and safety

Old Business

Laura will type information for worship committee responsibilities during holy week

It was discussed that more advanced notice is required for parents to plan for their children to attend mandatory server camp and training

New Business

It was decided that we should have a planning meeting over the summer (June or July) to prepare for the coming year.

The possibility of a "youth mass" was presented by Laura Nix. If we would like to move forward with this we will have to begin planning early-mid summer.

Dody Robinson, Dave Philbrick, Peggy Stratman, and Elaine Milar were all in attendance to discuss the difficulties they encounter trying to organize volunteers to spend time with the Eucharist in Adoration on Tuesdays. The possibility of online signups was discussed but no agreements were reached.

The meeting was adjourned at 8:07pm

## Adult Faith Formation

Committee Meeting - June 19

submitted by Carol Ann Morrow

Patricia Tenbrink chaired the meeting and in attendance were Deacon Dave Philbrick, Paul Stratman and Carol Ann Morrow. Eileen Messer said that she may be moving out of the parish. She currently represents the Young in Spirit Seniors. We hope she will help us get another representative if she does indeed bid us farewell.

Pat began the meeting with prayer, "Come Slow Me Down."

- Ask the Fathers evening (Tapping into Theology?) Dave Philbrick will ask the Fathers if they can schedule for either October 7 or October 21.
- Father Jacob is wanting to share about our Lady of Fatima. Word is that a statue from Fatima will be at our parish and this would be an excellent time to do this. Carol Ann had been thinking the feast of Fatima was in October, but it's in May. The feast of Our Lady of the Rosary, however, is October 7. Dave Philbrick will contact Father Jacob to get more details about the statue and the possibility of a meeting on Fatima.
- Former chair Kathleen Thompson inquired as to whether we were utilizing the old survey results. We didn't have them, but Pete Freeman will give all his materials to Dave Philbrick, so we can consult it at our next meeting. She recalled that one topic in which parishioners indicated an interest was Church history. A Father Neuhaus is said to be an excellent resource in this area. We thought perhaps we might schedule him in November or January, depending on his calendar. We also thought he might wish to suggest an area of Church history in which he has noted interest. I'm not sure who was going to contact Father Neuhaus, but I suspect it was Dave.
- An Advent wreath-making session was also suggested and would probably need to be November 22 or earlier and include some presentation on its meaning (aha, history!) Pat will ask Jennifer Fedders who sponsored the last wreath-making workshop and see if one might be scheduled this year. This would be family faith formation, which is desirable.
- The Week of Prayer for Christian Unity was considered as a possible faith formation event for January. Carol Ann volunteered to gather information about it. She learned that it's scheduled for the 19th to the 25th in 2014. The Graymoor resources are not yet available, but she was told to check back in a few weeks. We considered some sort of event in collaboration with Union Presbyterian Church across the street. Rev. Lisa Dunson Stenner is the pastor there and they have a very informative website. Possibly, we might invite their whole congregation to join us to focus on what we hold in common. We also saw this as a news event for the Union Recorder. Carol Ann is able to contact Stephanie Salmons, reporter there, when we have a plan. She also contacted Margie Schack, inquiring about vetting speakers who are not of our faith.
- Deacon Dave noted that Father Bob Rottgers of St. Philips in Melbourne is the official exorcist for the Diocese of Covington and is willing to speak on this subject. Dave will ask Father Bolte if he considers this a suitable topic for us to have addressed. If so, he will contact Father Rottgers. This felt like a possibility for the Lenten season.

Our meeting concluded with prayer at 8:05 p.m. Our next meeting will be Weds., Aug. 28 at 7 pm.

## **Parish School of Religion (PSR)**

June 2013

Submitted by Debbie Froschauer

Grades 1 - 8:

### Current & Upcoming Events:

- Registration continues for the 2013-2014 school year. Registered students are at approx. 70% and right on target. A reminder mailing will be sent home the week of July 8 to all families as a reminder to sign up. Registration tuition discount rate is available through July.
- Classrooms are being painted and prepared for the upcoming school year.
- Catechist recruitment continues for grades 1-8 and Sunday Morning Preschool. All new catechist and aids are being trained through the summer and attending VIRTUS and completing background checks.
- Curriculum review is underway. Evaluations are being done for each grade level curriculum, lesson plans and learning objectives. All lesson plans are being typed and updated to assist the catechists in classroom preparation and guidance. Curriculum will correspond with liturgical year and learning objectives for each grade level.

### Planning & Long Range Projects:

- Planning continues on the new service component for the 8<sup>th</sup> grade Confirmation candidates. Working with the Outreach Committee to adopt agencies for each class. Confirmation candidates will have the opportunity to get an in-depth understanding of how the agency operates and volunteer. Main objective is for the young people to get a true understanding of service and the impact it can have on your life and others.
- Calendar planning for the school year continues.