

ST.TIMOTHY PARISH PASTORAL COUNCIL

February 6, 2013 meeting minutes

PRESENT: Phil Sheehy, Paul Stratman, Fr. Bolte, Rick Harvey, Erica Kohlman, Sue Keller, Fr. Jacob, Pete Freeman

ABSENT: Nicole Grosser, Paul Melihercik

Phil Sheehy called the meeting to order. December minutes approved and second

OPENING PRAYER: Paul Stratman

FINANCE: Fr. Bolte attended the Finance Committee meeting and there was nothing to report. All is in order. Purchases made for \$3000 or more need to have the approval of the Finance Committee.

WORSHIP: Erica Kohlman gave the [Worship Committee report](#)

OUTREACH: Leslie Duggan provided the [Outreach Committee minutes](#)

ADULT FAITH FORMATION: Pete Freeman gave the [AFF report](#).

YOUTH FAITH FORMATION: Fr. Jacob gave [STYM report](#)

UMBRELLA GROUP: Fr. Jacob - no report received

EDUCATION: Paul Stratman gave the reports for [PSR](#), [St.Timothy Preschool & Kindergarten](#), [St.Paul School](#)

COMMUNITY: Nicole Grosser - no report received

PASTOR'S REPORT:

- Fr. Bolte is trying to keep announcements brief in church, making the announcements in the "red zone" of the bulletin. The "red zone" was announced at the 4:30 and 8:00 a.m. and will be announced at the 9:30 and 11:00 Mass the weekend of February 10, 11.
- Stations are coming along
- Baptismal Font – bid offered – Fr. is trying to connect with the architect.
- DPAA starts in March, discussion as to what to do with the overage funds, if any. There was discussions that if there was no specific project for excess funds, would that impact the contributions from the congregation. Any excess funds can be held over from year to year.
- Discussion followed regarding moving the tabernacle to the main part of church, where the choir is currently located...rough estimate to move the choir would be \$30,000. Fr. has met with the architect to discuss the placement of the tabernacle and/or the crucifix. At present there are no plans to change the crucifix.
- The choir is not happy about moving behind the altar, feeling that they would be cut off from the rest of the congregation. A draw back would be that the choir would not be able to grow because of the limited space.
- School – committee is moving along pretty good. Dave Theus and Jen Casson are chairing the committee. The committee has contacted the IN school and they have sent information as to what should be asked, etc... Dave and Jen are working on getting the questionnaire and hope to have it by the 19th of February. The committee is looking at the statistics, numbers of students in Catholic schools vs. public schools, cost to run school varies greatly from parish to parish.
- Preschool and Kindergarten will get the Jefferson Award for the second time. Card to Deb Thomas and the teachers for all their hard work.

- Jeanette Bolin has resigned as to the Companion and directory. She will continue to work on the parish website as a volunteer. A card from the parish council will be sent to Jeannette thanking her for all her hard work. Sue Keller will send a thank you card.

NEW BUSINESS

Opening Prayer for March – Pete Freeman

Closing Prayer for March – Erica Kohlman

CLOSING PRAYER: Rick Harvey

Respectfully submitted,
Sue Keller

WORSHIP COMMITTEE

January 9, 2013 meeting minutes

Present: Fr. Jacob, Sarah Hoeben, Sharon Ryan, Laura Nix, Barbara Gorres, Katie Barton and Twila Schwabe

The meeting was started with 7:12 pm.

The minutes from October were approved by Twila and Laura.

Pastoral Report

A sample of the Stations of the Cross was provided by Father Jacob. They should be installed before Holy Week. Still not sure when the New Baptismal will be installed. Moving the Tabernacle is still in the talking stages.

Music Ministry

For the Feast of St. Timothy during the week end of January 26 & 27 will honored by a Special Prayer during Mass and the singing of 'Stir into Flame.'

Confirmation is February 11 at 7:00 the Choir will perform.

Ash Wednesday is February 13. Children's Choir will perform at the 5:30 Mass and the Adult Choir will perform at the 7PM Mass.

Art and Environment

The statue of St. Timothy will moved to the altar for the weekend of January 26-27.

The Arts and Environment needs help for the decorating for Confirmation and Ash Wednesday. For decorating the Tuesday Adoration on February 12 may be moved to the Chapel.

Liturgical Ministers

There will Spring training for Servers.

Old Business

The Rosary will be said in May. Laura will work on a packet to give the volunteers that will have some guidelines for them to follow.

New Business

Vatican II discussions will begin Friday January 18 10:30-12:00.

Next meeting is February 20 due to Lent.

The meeting closed with prayer and was adjourned at 8:02.

SERVICE REPORT

February 2013 - Lesley Duggan

Outreach Committee

January 17 was the final meeting for the current Outreach committee. The new committee will be discerned with other parish committees in May. While the structure of the new committee is still being defined, there was discussion that one member be a youth of high school age who should be discerned by the youth group and not with the other discerned adults. One role the new committee will take on is that of the current grant committee. The current grant committee only meets once a year to select the six recipients.

Statistics from the Holiday collections were shared at the meeting:

- **Giving Tree collection** – improvements to this year's program included Gallatin County making use of our recommended modified Christmas assistance application. Also added were thank you notes from the families to their sponsored churches/organizations.
 - Assisted 40 families (34 in Gallatin Co.) and the Covington Senior Center
 - More than 500 gifts were given to 105 children
 - \$2,680 Walmart gift cards were donated and divided among the 40 families to help with other Christmas needs such as dinner.
 - 24 St. Timothy volunteers delivered and distributed the gifts

- **Alternative Christmas** – 2012 marked the 10th anniversary of this program. Parishioner, Gerri Herbert was presented with the framing of the 4 Christmas cards she designed for Alternative Christmas.
 - A total of \$7,482 was donated and shared among the 10 participating agencies. HONK had a generous donor who matched their donation dollar for dollar. This year's total is \$331 more than 2011.
 - Next year this program will become part of the Confirmation program which will allow the confirmation classes to partner with each participating organization, visit and volunteer so as to fully represent the organization at Alternative Christmas rather than having the organization send a representative. Lesley will be working with Valerie on the details so as to make it part of Parent Night for next year's confirmation class.

Scarf it Up for Those in Need Project – 43 parishioners volunteered making over 200 scarves and caps. Donations were distributed on January 27 at the Isaiah project in Newport.

Parish Emergency Shelter Meal Ministry – On January 28, 12 volunteers prepared a meal for 30 clients at the Welcome House Emergency shelter. Everyone worked very well together. The stove top space limited the cooking, but the propane tanks and burners made up for the lack of stove top space and moved things along at a very good pace. This is certainly one Outreach activity that can be done more than once a month, but the challenge will be finding available preparation space and time on the calendar. For now, it will be once a month. The new Outreach committee will address the frequency once it is up and going.

Summer mission - Lesley and Tim McGilloway met to discuss the summer mission, more specifically, the location. There is an effort to find an organization, preferably Catholic, in the New Jersey/New York area to help with the rebuilding efforts after Sandy. The goal is to have a location determined by early to mid-March. Lesley, Tim and Paul will continue working together.

ADULT FAITH FORMATION MEETING

January 13, 2013 meeting minutes - Pete Freeman.

Attendees: Pete Freeman, Pat TenBrink. Carol Ann Morrow, Eileen Messer

Absent: Erica Kohlman, Connie Berndsen

Old Business

- The Theology of the Body classes start on January 16. Pat and Pete have been involved in the planning and will help with refreshments and table discussions as needed. As of January 12, there were 70 attendees registered.

New Business:

- The committee would like to revive "Tapping into Theology" presentations. The first new presentation will be by Sr. Olga Wittekind from the Franciscan Monastery in Oldenburg, Indiana. Her talk is called "Living from the Inside - Out". The planned date is Wednesday May 13, 2013. Doors open at 6:30 and Sr. Olga to begin at 7:00. Carol Ann has confirmed the date with Jen Fedders and will be making the final speaking arrangements for Sr. Olga.
- The committee would like to ask Fr. Bolte to schedule evening sessions of his Friday Vatican II talks. Pete will approach Fr. Bolte about this and try to schedule dates and times.
- The committee discussed a request forwarded by Karen Riegler to have Brian Patrick of Sacred Heart radio speak after Masses on an upcoming weekend. After some discussion, the committee thought that we would like to invite Mr. Patrick to come on an evening (based on his schedule) and talk about Catholic Media and the New Evangelization, as opposed to the end of Masses. Pete will contact Karen about this or about getting Mr. Patrick's phone number and contacting him directly.
- Mary Lou Rechten left two CD's of talks by Fr. Jim Sichko. The CD's were recorded during a parish mission. Carol Ann will listen to the CDs and the committee will discuss at our next meeting. Our next parish mission won't be until 2014.
- We discussed recruiting new members for AFF. We will each try to find one person to bring to our next meeting to join us.
- Pete will write a bulletin announcement recruiting new members for AFF and submit it to the parish office as well.
- Pete has asked Pat Tenbrink to assume the role of chairperson of the committee. Pete will stay involved with AFF but, due to his upcoming fall schedule in the seminary, he felt that a chairperson who can be at all the meetings was needed.
- The committee will now meet on the second Sunday of each month, following 9:30 Mass. We all felt this was a more convenient time given everyone's busy weekday schedules. Besides, we will have coffee and donuts for all our meetings now.

ST. TIMOTHY YOUTH MINISTRY

February, 2013 - Fr. Jacob

- March for Life went off without a hitch. We had 15 youth from STYM join us. We joined up with St. Barbara and St. Joseph Church. Good networking opportunity for Tim and Paul to meet other youth ministers.
- Annual STYM retreat. We have a team of 8 youth planning the spring retreat which will be held on March 22--24 at Potters Ranch. This is a departure from the way the retreat was done historically when the adults delivered the retreat. We have mostly seniors and juniors on the retreat team. Please keep us in your prayers.
- STYM plans on participating in the Diocesan dodgeball tournament on March 17. Forming several teams of 8 to represent St. Tim's.
- Back by popular demand, we will soon begin planning our stations of the cross presentation of "what a week for Jesus" again this year.

ST. TIMOTHY PSR

February, 2013 - Valerie Bresiger

PSR ~ grades 1 - 8:

Upcoming Long Range Planning:

- The week of February 10th informational letters and registration forms will be mailed to the homes of the Catholic schools families who have 2012-2013 1st and/or 7th grade students identified in St. Timothy's church database. Each year there are those students who attend Catholic schools other than St. Paul and do not make the church aware and this presents a challenge to communicate effectively with them. To this end, notification of St. Timothy's policy will begin running near the top of the bulletin's formation page beginning the week of February 17th.
- PSR students will be receiving 2013-2014 registration forms to take home the week of February 10th
- 2013-2014 PSR registration begins March 1st and registration during the discount period will go on through July 31, 2013. Registrations at full price will continue to be accepted until August 15th. No registrations will be accepted again until Wednesday, September 4th at 5:30pm, the night of our Opening Night Orientation meetings.
- I may be adding an 8th grade class option to the Wednesday night grades 1 - 6 & RCIC offerings as there may be a catechist is interested in teaching it.

Current Events & Upcoming events

- Monday, February 11th - Confirmation @ 4:00 for our Resource Room students and 7:00. There are a total of 105 Confirmandi for the 2012 - 2013 school year.
- PSR families will be involved in the rice bowl international outreach and a peanut butter and jelly project for local agencies during the Lenten season. We will also create a path of "Good Deeds feet" around the interior of the parish center.
- Wednesday, February 20th students in grades 1 - 6 will attend a safe environment program facilitated by the Women's Crisis Center. Program is a Diocesan requirement and will last approximately 45 minutes in the church. Gr 1-3 @ 5:30 and Gr 4-6 @ 7:00.
- Sunday, March 10th - First Communion retreat 1:00 - 4:00pm beginning in Brodnick Hall. There are 115 students in both public and Catholic schools who will be attending along with a parent.

ST. TIMOTHY PRESCHOOL/KINDERGARTEN

February, 2013 - Deb Thomas

Preschool and Kindergarten:

- We have been registering students for the 2013-2014 school year throughout the past few weeks. So far, our numbers are the following:
 - Kindergarten: 24 students
 - 4 year old Preschool: 75 students (full)
 - 3 year old Preschool: 38 students (about ½ of our current enrollment)
- 99% of our current three year olds returned as registered four year olds for next year. Now, our registration period will remain open until the classes are full.
- The Preschool and Kindergarten students and staff just received The Jefferson Award for Service. The Jefferson award is given to a school who meets the criteria set by the Mayerson Foundation. We received the award for our "Cutting Out Hunger" project that we completed in November for The Holy Spirit Outreach Center. We will be presented each child and teacher with a Jefferson Award Pin/Certificate to celebrate the difference that we are making by learning through serving others.
- The Grace Inyart Scholarship Fund has taken off with much hope. So far we have collected over \$500.00 from preschool donations and we have had an anonymous donation of over \$1000.00. We are still receiving donations and the Men's Group along with the Knights of Columbus are planning a chicken dinner for April 27th and the proceeds will go to The Grace Inyart Scholarship Fund.
- This week we will be delivering 165 lunch/snack sacks to Kelly Elementary. These were assembled during our last Service Learning Project. The school will be using these snacks and snack bags to send home with children who receive bagged lunches to take home over the weekend.

Sunday Scripture Preschool and PSR Special Needs Resource Room:

- Sunday Scripture Preschool is going very well. At the end of February, we will begin recruiting catechists for next year as well as sending home registration forms for the 2013-2014 school year.
- The PSR Special Needs Resource Room kids will be confirmed in a special ceremony with Bishop Foy on February 11 at 4 p.m. Please keep them in your prayers.

ST. PAUL SCHOOL

February, 2013 - Kathy Russell

REGISTRATION

We have had already our in-school registration for students returning to Saint Paul. We held one Open Registration at Saint Paul (January 31, 2013 and have one at Saint Timothy February 2, 2013).

If anyone knows of a family that is still looking for a Catholic school please tell them they can call Saint Timothy or Saint Paul. I have been giving new families a color print-out of a Power Point file (Welcome to Saint Paul) they can take home with them. We also tour the building. If new families cannot come during the day, I am happy to have them meet me for an evening appointment. I hope to have some preliminary numbers in a few weeks.

ACRE (Assessment of Catechesis in Religious Education) TEST

The 5th and 8th grade students will be taking this important Religion Test between Feb. 4th-Feb. 8th.

There are two parts of the test.

The first part assesses the student's cumulative Catholic knowledge up to the Fifth Grade and up to the Eighth Grade. This can help the teachers find any gaps in our Religion Curriculum .

The second part of the test reflects students' attitudes and ethics in regard to their faith. Please encourage your child to do their best on this important assessment.

CATHOLIC SCHOOLS WEEK- January 28 - February 1, 2013

Catholic Schools Week was a huge success. The committee did a great job planning the events. Here are some of the items that we did. There were also many more activities, but I will list a dozen of them.

- 1) Open House from 1:00pm-2:30pm on Sunday, January 27, 2013. The teachers and I were here to welcome parents and answer any questions.
- 2) Whole School Mass on January 28, 2013.
- 3) Middle School - Locks of Love - the hair that is cut goes to making wigs for people battling cancer.
- 4) \$1.00 for out-of-uniform pass and \$1.00 for nail polish (Money goes to the Tari McGill scholarship). One of the teachers brought in many shades of nail polish and did nails for boys as well as girls.
- 5) AM Meet and Greet - Teachers went outside in front for the buses or back lot for drop off @ 7:15. Teachers treated the students to a warm welcome complete with signs, funny hair accessories, percussion instruments, etc. It was quite a spectacle.
- 6) Picnic in the gym for Kindergarten and 7th graders since they will be buddies next year.
- 7) Friendship Pins were made by the 7th graders and Kindergarten students.
- 8) Eighth grade students met with their First Grade buddies for a read aloud.
- 9) Out of uniform day for the students called Career Day, where students dressed in career clothes (everything from President of the United States to a beautiful princess).
- 10) Teacher Dress day where the staff dressed as 'Retired Teachers at the Beach'.
- 11) Diocesan Mass at the cathedral in Covington- Seven students and two staff representatives attended.
- 12) Teachers versus 8th graders in Volleyball. The eighth graders dressed in very humorous attire. It was a great event for all the players and middle school students who watched.