



St. Timothy Parish

Union Kentucky

Minutes of the Parish Council

Date: September 7, 2016

Members Present: Fr. Rick Bolte, Fr. Eric Andriot, Jenny Yuskewich, Jack Lundy, Michael Vogt, Paul Westhoff, Sue Keller, Art Mergner, Pete Freeman, Daniel Brock, Carol Lense, Mary Jo Rehtin, Patricia TenBrink.

Presenter            Report or Pillar            Subject Matter

Call to Order	Jenny Yuskewich	
Prayer	All	
Finance Report	Art Mergner	Discussion followed as to the information the Pastoral Council needed from the financial records
Approval of Minutes	Jack Lundy	Motion carried after corrections were made. Sue Keller made the motion. It was seconded by Sue Keller. Motion carried.
Worship Pillar	Pete Freeman	<ul style="list-style-type: none"> <li>• Worship Committee reviewed the By-Laws- Revision #3 document. Numerous revisions were suggested: <ul style="list-style-type: none"> <li>○ Loretta will color-code revisions and submit to the committee prior to the next meeting.</li> <li>○ New revisions to the By-Laws will be read at the next meeting on Sept/ 14<sup>th</sup></li> <li>○ Voting members will determine if additional revisions are needed or if it is approved as revised.</li> </ul> </li> </ul>
Outreach Pillar	Mary Jo Rehtin	<p><b>A. Mary Rose Mission:</b> Debbie reports serving approximately 120-150 people 6 nights weekly. First employee was hired, Mindy Garcia, as kitchen manager three nights weekly. Seeking to hire another kitchen manager for additional three nights. Plans for shelter have not been successful. Goal of serving 7 dinner meals weekly may be reached by fall 2016.</p> <p><b>B. Garden:</b> Katy reports abundant crops, deliveries have been met. Anticipate some organizational changes for 2017. Consider Master Provisions as recipient of produce when crops are too plentiful.</p> <p><b>C. SVDP:</b> Katy reports addition of new members. Mary Jo informed of need for Outreach to have access to SVDP minutes.</p> <p><b>D. Family Promise:</b> First week successfully completed. Flexibility noted to be the key to success. Next week scheduled October 9-16. Potential for STYM participation.</p>

		<p>Potential need for work to be done at St Agnes facility including rust in showers.</p> <ul style="list-style-type: none"> <li><b>E. New Perceptions:</b> Kris reported good turnout of volunteers from church for successful 7/29 activity.</li> <li><b>F. Yard Sale:</b> Katy reported estimated \$4500 income. Additional volunteers needed for next year. Consider use of SVDP or other volunteers for assistance with parking, money collection. Mary Jo noted need for additional change and importance of vendors parking in distant lot.</li> </ul> <p><b>1. Unfinished Business:</b></p> <ul style="list-style-type: none"> <li><b>A. RA Jones:</b> Mary Jo and Katy report difficulty connecting with individual for planning collaborative activities. Reaffirmed Parish desire to offer assistance to school with low income families with respect. Mary Jo will attempt again to reach out to staff.</li> <li><b>B. Master Provisions:</b> Final Grant Recipient Activity October 22, 9-12. Plan for collection of specifically summer clothing for international missions, prior to sorting activity 10/22. Activity expected to be fun, family friendly, accommodating too many. Roger Babik, grant speaker, scheduled for October 1-2.</li> <li><b>C. Meal Ministry:</b> Katy reported need for individual to manage ministry. Two names were suggested and Katy reported plan to contact each.</li> </ul> <p><b>2. New Business</b></p> <ul style="list-style-type: none"> <li><b>A. Review of Calendar:</b> Katy provided each member with a copies of the 2016-17 Outreach Calendar. She requested that members bring calendars to each meeting.</li> <li><b>B. Grant Information dispersal:</b> Grant requests due 9/10. Will be provided to members for review 9/19. October meeting will be specifically for Grant reviews.</li> <li><b>C. Open Meeting:</b> scheduled for September.</li> <li><b>D. Other:</b> Katy informed of Knights of Columbus request that coat drive be incorporated into Annual Thanksgiving Drive. Noting that St Tim’s receives coat donations each year anyway, it would be simple and effective to collaborate with Knights of Columbus on this. Katy and Kris reminded us of the Royal Prom 9/23. St Tim’s manages games during event. Kris agreed to attend meetings as needed prior. Volunteer signup is online. Both encouraged participation as event is fun and inspirational each year. Outreach Committee voted unanimously to contribute \$1000 to Royal Prom.</li> </ul>
Adult Faith Pillar	Pat Tenbrink	<p><b>Next Bible Study:</b> Eucharist from “Formed” is our choice. It will start on Wednesday September 21, 2016 with the room to be announced later. It will start at 7 and end at 8:30. We will view videos for 1 hour and discuss them for ½ hour. The Bible study will be about 8 weeks long and an advertisement will be placed in the “Bulletin.” Jennifer Fedders will confirm the room.</p> <p><b>Blessing of the Pets:</b></p>

		<p>Fr. Eric will do the blessing of the pets on October 1, 2016 at 10am on the patio in front of church. Water and Soft Drinks will be provided for the humans and treats will be provided for the pets.</p> <p><b>Advent Study:</b> Fr. Eric and Deacon Dave will put on a 3 week series on the reason we do things in the mass. It will include reconciliation and the Eucharist. This will start on Wednesday November 30 at 7pm.</p> <p><b>Lenten Study:</b> Dick and Rosalie Hentz bought the series on The Bible and the Virgin Mary. We will do a 5 week study starting Wednesday March 1, 2017 and ending March 29, 2017 close to Feast of The Annunciation March 25. Will get with Jennifer to confirm the dates.</p> <p><b><u>Committee Updates</u></b></p> <p><b>CHRP:</b> CRHP continuation committee hasn't met for a while. We will be meeting September 1st to get an update on the ladies team. The men's team has stopped meeting and we may need to discontinue the men's CRHP for a while.</p> <p><b>RCIA</b> RCIA will not start until September. An update with additional information will be made available in September.</p>
Education		No Report Available
Community Pillar	Danielle Brock	No Action Reported
Diocese PC Representative	Michael Vogt	No Action at the Diocese or deanery levels reported
Pastor's Report	School Update	Construction is on-going with decisions made as necessary.
	Financial Report	Donations are being met, but we still need to raise money for the additions made to the building
	Handicap Door Request	A request was made to add handicap doors to the church. While this is a worthwhile request and a valued one, the money that is returned from DPAA would not cover the expense.
	Building Security	The faculty and staff had an in-service regarding building security and things to do to prevent an intruder from entering the building. Security will remain tight and anyone wishing to enter the school will be required to "Buzz In" and enter and leave from one door.
Old Business		
By-Laws Revision	Michael Vogt Sue Keller	Changes were suggested and the revised plan will be brought to the September Meeting for a second reading
New Business		Discussion followed concerning strategic planning and a subcommittee was set up to devise a strategy.
Next Council Meeting	October 5, 2015 7:15 P.M. N.B.	



## *Pillar Reports*

*St. Timothy Parish, Union Kentucky*

*September 7, 2016*

## *Worship Pillar*



### Worship Committee Minutes

August 10, 2016

**Attendees:** Fr. Bolte, Fr. Eric Andriot, Miriam Burkhart, Theresa Collins, Pete Freeman, Loretta Macaluso

**Absent:** Pat Kline, Roberta Whitely, Katie Webb, Christine Jones

**Meeting began:** 7:30 pm

**Opening Prayer:** Opening Prayer for a Worship Committee

**Minutes-** June minutes approved

#### **Committee Reports:**

Pastoral Council-No report  
Art and Environment-No report  
Bereavement-No report  
Music-No report

#### **Old Business:**

- Worship Committee reviewed the By-Laws- Revision #3 document. Numerous revisions were suggested:
  - Loretta will color-code revisions and submit to the committee prior to the next meeting..
  - New revisions to the By-Laws will be read at the next meeting on Sept/ 14<sup>th</sup>
  - Voting members will determine if additional revisions are needed or if it is approved as revised.

## **New Business:**

- Starting next month, the Worship Committee will meet at 7:15 p.m.
- Miriam distributed and updated the Worship Committee contact list
- Theresa Collins requested that benediction and mass be held on Tues. now that Fr. Eric Andriot is here.
- Fr. Bolte indicated that there will be a new mass schedule as follows:
  - Sept- May – 10:00 a.m. on Mon., Tues., and Wednesday and 7:00 a.m. on Sat.
  - June-Aug. – those four masses will be eliminated.
- Fr. Bolte suggested that a discussion between those parishioners who attend benediction, should take place to determine what time benediction should begin.

## **Closing Prayer**

**Meeting adjourned at 8:46 p.m.**

**Next Meeting will be Sept. 14th at 7:15 p.m. in Room #4** (Miriam will advise us if there is a change).



## **Adult Faith Formation Pillar Report**

August 23, 2016; Room #9

Present at the Meeting: Greg Egbers, Fr. Eric, Deacon Dave Philbrick, Frank Williams, Chairperson Pat TenBrink

Prayer by Pat TenBrink

Introductions

## **Updates for Parish Council Meeting**

- |   |                     |                     |
|---|---------------------|---------------------|
| • | CHRP                | Deacon Steve Alley  |
| • | RCIA                | Deacon Dave Profitt |
| • | Holy League         | Deacon Dave Profitt |
| • | Marriage Prep       | Deacon Steve Alley  |
| • | Knights of Columbus | Mark Sipple         |
| • | Mops                | Kara deNijs         |

See next page.

- Familia Robin Welch
- Men's Group Deacon Pete Freeman
- Baptism Prep Deacon Dave Philbrick
- Regnum Christi Cyndi Davis
- 

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**Advent Study:**

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**Committee Updates**

**CHRP:**

CRHP continuation committee hasn't met for a while. We will be meeting September 1st to get an update on the ladies team. The men's team has stopped meeting and we may need to discontinue the men's CRHP for a while.

**RCIA**

RCIA will not start until September. An update with additional information will be made available in September.



## Outreach Pillar Report: August 18,2016

In attendance: Mary Jo Rehtin, Debbie Murray, Kris Lawler, Rebecca Hill, Kelli Siracuse, Katy Sullivan, Carolyn Rennekemp, Marta Kroger

Mary Jo called the meeting to order, opening with Mission Prayer.

June 6 Minutes were read and approved with minor corrections.

Marta agreed to act as Secretary.

### 3. Reports:

- G. Mary Rose Mission:** Debbie reports serving approximately 120-150 people 6 nights weekly. First employee was hired, Mindy Garcia, as kitchen manager three nights weekly. Seeking to hire another kitchen manager for additional three nights. Plans for shelter have not been successful. Goal of serving 7 dinner meals weekly may be reached by fall 2016.
- H. Garden:** Katy reports abundant crops, deliveries have been met. Anticipate some organizational changes for 2017. Consider Master Provisions as recipient of produce when crops are too plentiful.
- I. SVDP:** Katy reports addition of new members. Mary Jo informed of need for Outreach to have access to SVDP minutes.
- J. Family Promise:** First week successfully completed. Flexibility noted to be the key to success. Next week scheduled October 9-16. Potential for STYM participation. Potential need for work to be done at St Agnes facility including rust in showers.
- K. New Perceptions:** Kris reported good turnout of volunteers from church for successful 7/29 activity.
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noted need for additional change and importance of vendors parking in distant lot.

#### **4. Unfinished Business:**

- D. RA Jones:** Mary Jo and Katy report difficulty connecting with individual for planning collaborative activities. Reaffirmed Parish desire to offer assistance to school with low income families with respect. Mary Jo will attempt again to reach out to staff.
- E. Master Provisions:** Final Grant Recipient Activity October 22, 9-12. Plan for collection of specifically summer clothing for international missions, prior to sorting activity 10/22. Activity expected to be fun, family friendly, accommodating too many. Roger Babek, grant speaker, scheduled for October 1-2.
- F. Meal Ministry:** Katy reported need for individual to manage ministry. Two names were suggested and Katy reported plan to contact each.

#### **5. New Business**

- E. Review of Calendar:** Katy provided each member with a copies of the 2016-17 Outreach Calendar. She requested that members bring calendars to each meeting.
- F. Grant Information dispersal:** Grant requests due 9/10. Will be provided to members for review 9/19. October meeting will be specifically for Grant reviews.
- G. Open Meeting:** scheduled for September.
- H. Other:** Katy informed of Knights of Columbus request that coat drive be incorporated into Annual Thanksgiving Drive. Noting that St Tim's receives coat donations each year anyway, it would be simple and effective to collaborate with Knights of Columbus on this.

Katy and Kris reminded us of the Royal Prom 9/23. St Tim's manages games during event. Kris agreed to attend meetings as needed prior. Volunteer signup is online. Both encouraged participation as event is fun and inspirational each year. Outreach Committee voted unanimously to contribute \$1000 to Royal Prom.

Meeting closed with a prayer.



Next meeting scheduled 9/8.

Respectfully submitted,

Marta Kroger

**Date: 15 August 2016**

**Time: 7:00 p.m.**

**Location: St. Timothy Parish Center – Room 9**

**Attendees:** Bill Anderson                      Bob Kloss                      Bill Saalfelf  
                    Jim Volz                      Tom Murray                      Christy Gross  
                    Barb Nowak                      Sheryl Wood                      Don Forman

Bill Anderson kicked off the meeting with the opening prayer and a brief meditation on the Feast of Day of the Assumption of the Blessed Virgin Mary.

Jim Volz introduced Becky Ewing the Director of United Ministries who provided an overview of the history, tenets and goals of this Christian based organization. Becky advanced that United Ministries

In a prayerful environment they:

- Have a well-stocked meat freezer that they are willing to share with us
- Are willing to work with us cooperatively and communicate about neighbors we are working with together to complement our services
- Are open daily from 12:00-2:30PM by appointment (preferred)
- Require an on-site interview to qualify families (similar to Brighton Center)
- Have a social service expert who works with families on case management including: employment, housing, financial planning, SSI/SSDI, Parenting Classes, GED/Continuing Education, utility disconnects, grants to resettle families (rent and security deposits), stability counseling and a myriad of other social services
- Operate a well-stocked food bank and thrift shop

Bill Anderson (from Bob Kloss feedback) reported that we are solvent – with about \$3800 in the treasury which seems to be slowly eroding over time. We mentioned some recent calls which have involved significant expenditures even with generous contributions by our members. While the families assisted appeared to be deserving, the more we can involve United Ministries, Brighton

Center and submit Butler Grant applications the better from a financial standpoint.

Bob Kloss asked that we discuss timely feedback to CMS. Some of the problem is unfamiliarity with computers and/or CMS. Our prime objective is taking calls and being the light of Christ to our neighbors in need so we want everyone to stay involved. In addition, Bob, Jim and I are available to work with anyone who would like feedback training or assistance to complete their feedback. It's essential to complete feedback in a timely fashion to keep our financial records accurate and up-to-date.

Don Forman reported on the status of the Food Pantry. There was a discussion of our generosity with food and whether food is missing from the freezer or is being shared with families. Don has linked with United Ministries and is obtaining frozen foods to support our effort. I wrote a letter to John Weber, the new manager at Kroger asking for their support and Bob obtained frozen foods from SVDP Crescent Springs to help fill our shelves. We will be moving our frozen foods to a separate freezer (temporarily) prior to October Fest, to provide the additional freezer space required for the fest.

**Try to join us Saturday, September 24<sup>th</sup> for the Feast Day Mass for St Vincent de Paul at All Saints Parish, 10:00AM. After Mass we will be receiving our Certificate of Aggregation officially recognizing us as a St Vincent de Paul Conference at the luncheon.**

Prayer cards were prepared and distributed by Jim Volz for signature by all members present to encourage our neighbors on our most recent calls to help us, help them, lift themselves out of poverty.

Closing Prayer A was led by Bill Anderson.

Meeting was adjourned before 9:00 p.m.

Next meeting: 19 September 2016, 7:00 p.m., in the Youth Room in Brodnick Hall, Teri Meinzer of Tristate Disability Advocates ([tdaforyou@gmail.com](mailto:tdaforyou@gmail.com)) will be our guest speaker. The meeting will be spiritually and interactively focused.

Respectfully submitted,

*Bill Anderson*

For Lois Anderson, Secretary



**Community Pillar Report:** No Report



**Parish Council Representative:** No Report



**Education Pillar Report: September 6, 2016**

In Attendance:

Carol Lense – Temporary Pastoral Council Member

Trey Nix – American Heritage Girls

Adam Howard – Boy Scouts

Denise Lorson – Parish School of Religion

Kristen Breig – Cub Scout Troop

Kit Ubelhor – Challenge Girls

Fr. Eric Andriot

Absent- Lucy McCormick Preschool/Catholic School – STYM Committee Member

The meeting started with introductions, and then a brief recap of our expectations. The Education Committee's goal is to increase communication between these groups, and then with the parish community. This committee gives us the opportunity to see what is coming, to get involved and help each other. It also will provide direct contact after to see what works, and what we can improve upon.

Carol Lense for Paul Dierig - STYM

- **Youth Group will be saying Vespers at the Cathedral this weekend (9/11) and then going out to dinner as a group.**
- **Youth 2000 is Oct 7-9. They are hoping to get a group of at least 9-10 going**

- The Youth Group will be involved with several Confirmation Class activities as they did last year to increase attendance.
- March for Life is January 26<sup>th</sup>-29<sup>th</sup> – the cost is \$175.00. They are expecting to have at least 10 going.

### **Carol Lense for Deb Thomas - Preschool/Catholic School**

- Preschool started this week. Drop off and Pick up have gone smoothly.
- The Parish Staff was reminded of the procedures for keeping the building locked, and ensuring all visitors are checking in through the office, for a badge and escort depending on their business in the building. Security is important in School settings.
- For ease of communication at the playground there will be walkie talkies available shortly for the staff.
- The Walk a thon is September 23<sup>rd</sup>, they are still looking for a sponsor.
- The Spaghetti Dinner for the Preschool Grace Inert Scholarship is October 15<sup>th</sup>.
- The Parent Ministry Group is looking to hold a Family Dance February 24<sup>th</sup>.
- 1<sup>st</sup> Graders took a service field trip to the Garden last week. We did not decide who was more excited the 1<sup>st</sup> graders or the Gardening group.

### **Kit Ubelhor – for Challenge Girls**

- The Challenge Girls, a Catholic group for girls between 5-8 grade, led by girls in 9-12 grade, currently has 25 members, with a team leader staff of 11.
- Their kickoff party had great attendance.
- They will be working the Hair Spray/Tattoo/Beads/Braids and Bandana booth for Oktoberfest.
- They will have larger Kick off meetings 9/23 and 9/30 with a flyer going out to additional PSR groups and school to increase attendance.
- The Girls meet on Fridays at St. Timothy between 4 pm and 5:30 pm. The program offers retreats through the year and a week of summer camp in June at Potters' Ranch.

### **Kristen Breig – for Cub Scouts**

- Fall recruitment is over and the pack has about 90 boys.
- This includes the new "lion" group which is for Kindergarten boys – St. Timothy is one of the few troops offering this.
- The Weeblos and Arrow of Light boys will be responsible for Garbage detail at Oktoberfest.

- The cub scouts will also be working several game booths at Oktoberfest.
- Popcorn will be available after Mass in the coming weeks

### **Denise Lorson – for PSR**

- 436 students are registered for PSR this year.
- This number is down from last year by about 100.
- PSR starts this weekend.
- The Confirmation students have their Agency Field trip day on October 10<sup>th</sup>
- The Saint fest is October 30<sup>th</sup>.

### **Adam Howard – for Boy Scouts**

- 42 boys currently in the Troop.
- The last meeting at Camp Michaels was last week.
- The Troop will be responsible for Parking at Oktoberfest

### **Trey Nix – for American Heritage Girls**

- Currently there are over 60 girls, and registration is going on currently, so this could grow.
- AHG is a program that has girls from K – 18 years old.
- The meet on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the Month.
- They recently did a shootout/gun safety day, which had a great turn out.
- Coming up is a Mountain Bike Clinic.
- The girls will be working various kids game booths at Oktoberfest.