

## ST. TIMOTHY PARISH PASTORAL COUNCIL OCTOBER 5, 2011

PRESENT: Fr. Rick Bolte, Fr. Jacob Varghese, Bernadette Murphy, Phil Sheehy, Paul Melihercik, Erica Kohlman, Katy Sullivan, Tricia Schneider, Terry Dunn, Pete Freeman, Rick Allgeier, Richard Field (Finance Committee)

GUESTS: Dave Maher and Tom Strasburger (St. Paul School), Deb Thomas, Leigh Ann Divine

### **St. Paul School:**

A special session was held before the regular Pastoral Council meeting to help St. Paul School with their five-year strategic planning. Deb Thomas led the session and took the council through a brainstorming exercise to identify five main areas of concern for St. Paul to focus on in their plan. St. Paul's strategic plan should be completed for the 2012-2013 school year. Pastoral Council asked Deb, Dave and Tom to come back and review the plan with us when it is ready.

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Bernadette Murphy offered the opening prayer and called the meeting to order. September meeting minutes were voted on and accepted.

**Financial Report:** Richard Field gave the report.

School receipts are down but will stabilize over the next couple of months. Disbursements are under budget. Broken concrete was replaced by the parish center and dead trees were removed throughout the property. School and operations costs are under budget. Overall, St. Timothy is in good financial shape.

**Worship:** Katy Sullivan gave the report.

October is Respect Life Month. The Rosary will be said each Sunday during October, one half-hour before Mass. The Rosary will be said October 8 at 4:00; October 16 at 7:30; October 23 at 9:00; and October 30 at 11:00.

Katie Barton is looking at purchasing new covers for our hymnals. Father Jacob obtained a few Spanish/English hymnals and placed them in the pamphlet rack in the gathering space.

Due to the growth of the choir, there is a possibility that the choir area will need to be expanded to the seating area located behind the ambo. American Sound will be hanging another microphone and will check the sound system, including the mic on the ambo.

The committee is still looking for a new Art & Environment coordinator.

Michelle Alley will be sending out a letter to Eucharistic Ministers to remind them to sign in when they come to Mass. Lectors should be reminded, during the Mass intentions, to pause before saying "we pray to the Lord" so Katie Barton can cue the choir.

The Mass settings for the New Roman Missal have been set for the Diocese of Covington. The first Sunday that the New Roman Missal will be in effect is the first Sunday of Advent. Katie Barton will start with the English Chant for Advent.

**Outreach:** Paul Melihercik gave the report.

Pumpkinfest for the children of City Heights will be held Tuesday October 11<sup>th</sup> at Benton Farms.

A Halloween Costume and Candy collection will be taken with the PSR, preschool and kindergarten classes. Donations will be taken to City Heights.

St. Charles Mission will receive a check for \$7,241.24, proceeds from the Yard Sale. This is about \$1,000 more than last year.

### **Adult Faith Formation:**

No Adult Faith Formation committee meeting was held in September. Erica Kohlman reported that the committee is still looking for a vendor to set up an Advent shop at St. Timothy.

**Youth Faith Formation:** Father Jacob gave the report.

The STYM ministry is averaging over 40 students weekly and has 13 high schools represented. The youth group will be trick-or-treating for canned good donations for outreach programs. The youth group is focusing on the Catholic Church. They learned the history of St. Timothy parish and will be discussing topics such as why we go to church, the lasting effects of a solid faith and the troubled journey of the Church.

**Education:** Rick Allgeier gave the report.

St. Paul School is working on its five-year planning process. On Monday, 9/26, St. Paul experienced flooding, caused by the heavy rain, on the office level hallway and had to close the school for the day. October has a sub-theme to the yearly theme called "On The Path With Jesus". The sub-theme will include Vocations Week activities.

PSR, grades 1-8, reports enrollment of 535 students in weekly classes. The number keeps increasing and this is the highest enrollment in three years. The students are split among 39 classes that take place on Sunday, Monday and Wednesday. There are 75 volunteers serving as catechists, co-catechists, catechist aides or parent helpers. Monday, November 7 is Confirmation Sponsor night. There are 89 Confirmandi for the 2011-2012 school year.

Preschool-Kindergarten will begin its Service Learning Project this month. During October they will focus on "what babies need" and will collect baby items for City Heights. After the baby collection, the school will begin collecting items for 250 Christmas dinners to be distributed to Holy Spirit Outreach Center. Our B.E.S.T. partner, Victory Bank, will provide funding for additional items to complete the dinner bags.

G.I.G.G.L.E. Get Into Giving God's Love Everywhere is time for preschool and kindergarten families to come and complete some family-friendly outreach activities. Included in these activities are Christmas tree ornaments for Children's Hospital Oncology unit's tree; Soup jars with soup mix for homebound parishioners; Advent chains to take home, with family advent projects on each link; Christmas stockings filled with candy and blessings to be given away; Thanksgiving placemats for Hosea House.

Kindergarten class will be adopting seminarians and sending fun care packages to them at the end of October.

Preschool-Kindergarten staff will go on retreat with Fr. Bolte, in Indiana, on October 21. Deb Thomas will be traveling to Oldenburg Academy in Indiana, on October 14 to learn more about on-going steps involved in developing a five-year strategic plan, which will help with planning for our school.

Kroger receipts are averaging approximately \$1,300 per month.

**Community:** Tricia Schneider gave the report.

Oktoberfest was a great success with over 400 volunteers pitching in. Final numbers are not in, as of this report however, it looks like proceeds will be approximately near last year's gross. Follow up meetings and planning meetings for 2012 will take place during October.

Holiday Shop night will be held Wednesday, November 16. Breakfast with Santa is Saturday, December 3. The Annual Dinner Dance and Auction is February 18.

**Pastor's Report:**

Father Bolte reported on the building project; that he is still gathering information from the Bishop and has provided answers to questions from the Superintendent of Catholic Education. The information is to provide answers to questions raised by parishioners during the building project study that was conducted during late summer.

Mass counts are being taken during the month of October. Mass counts are required by the Diocese to be taken during the month of October each year.

Rick Allgeier asked about the possibility of the parish purchasing a power washer which, among other uses, would be used to clean the fryers after events. Paul Melihercik also asked if it would be feasible to purchase a dishwasher for the kitchen, as clean up after large events could go faster and would be more sanitary.

Pete Freeman presented drawings of proposed designs for the new baptismal font and answered questions from the council. Pete and Phil Sheehy will meet with the sub-committee, early in October, to select two designs that the committee feels best fits in with our church environment. The two designs will then be presented to parishioners for input.

**Next Pastoral Council Meeting** will be held Wednesday, November 2.

Katy Sullivan will offer the opening prayer. Erica Kohlman will offer the closing prayer.

Bernadette Murphy closed the meeting and Terry Dunn offered the closing prayer.

Respectfully submitted,  
Peter Freeman  
Pastoral Council Secretary